Regional Landfill Authority

Minutes of January 20, 2000
Held in Council Chambers
Town of High Level

ATTENDANCE

Present:

Betty Bateman	Councillor, M.D. Mackenzie #23
Frank Rosenberger	Councillor, M.D. Mackenzie #23
Doug Gramson	Councillor, Town of High Level
Connie Petersen	Councillor, Town of High Level
Jean Lederer	Councillor, Town of Rainbow Lake

Staff:

Darlene Hardy	Treasurer, M.D. Mackenzie & Town of High Level
Ralph Meikle	Dir. Public Works, Town of High Level
Anna Neustaeter	Manager, Town of Rainbow Lake
John Crisp	Recording Secretary

Absent:

Greg Calliou	Chairman, Paddle Prairie Metis Settlement

1. CALL TO ORDER

Doug Gramson called the meeting to order at 10:23 a.m.

2. ADOPTION OF AGENDA

Agenda adopted as presented.

3. ORDER OF BUSINESS

3.1 Welcome

Welcome to all, with regrets that Paddle Prairie is absent.

3.2 Appointment of Authority Board Chairperson

The City of Leduc Policies will be used as the basis for our own Policy drafts. The changes were discussed, and noted for a draft to be brought back to the Authority.
It was observed that the Authority should receive and approve all information, not just the Town of High Level if it remains the operating manager.

Darlene Hardy assumed the Chair for the nominations for Chairperson and Vice-Chairperson.

Councillor Bateman nominated Frank Rosenberger.

Connie Petersen nominated Doug Gramson.

Councillors Rosenberger and Gramson left the Council Chambers.

A vote by show of hands was conducted.
Doug Gramson was voted in as Chairperson.

Nominations were called for Vice Chairperson.

Councillor Gramson nominated Frank Rosenberger for Vice-chairperson.

Not further nominations being received, Councillor Rosenberger was acclaimed as Vice-Chairperson.

3.3 Policies

3.3.1 Appointment and Duties of Chairperson and Vice-Chairperson

Resolution

Moved by Councillor Bateman

That Policy No. G-3 for the appointment and responsibilities of Chairperson and Vice-Chairperson be adopted as amended.

CARRIED

3.3.2 Selection of Authority Manager

If we select a person, it is recommended that the municipality for whom they work should be appointed as the Manager. I.e. a Town of High Level employee (CAO for example) is chosen then the Town is appointed as the Manager. It is to be a shared service, and does not require a full time employee.

There should be an agreement between the Authority and the Managing municipality (manager).

3.3.3 Appointment and Duties of the Secretary-Treasurer

The Authority Manager will appoint the Secretary-Treasurer. The duties and responsibilities to be included in the policy.

Resolution

Moved by Councillor Petersen

That Policy No. G-4 The Appointment of the Authority Manager, and Policy No. G-5 The Appointment of the Secretary-Treasurer be adopted as amended.

CARRIED

3.3.4 Operations Policies

Revised drafts to be brought back to the Authority by the Authority Manager for discussion.

3.3.5 Financial Policies

Financial Policy drafts to be revised by the Secretary-Treasurer and brought back to the Authority.

3.3.6 Records and Reporting Policies

Records and Reporting Policies to be revised by the Authority Manager and brought back to the Authority.

3.3.7 Communications Policies

Communications Policy to be revised by the Authority Manager and brought back to the Authority.

3.3.8 Professional Development Policies

In Policy No. PD1 SWANA memberships to be included in the policy.

In Policy No. PD2 there should be travel and per diem maximums established by the Authority for reimbursement to the municipalities. This is based on the principle of full cost recovery for the Authority.

4. Appointment of the Authority Manager

Resolution

Moved by Councillor Bateman

That the Town of High Level be appointed as the Authority Manager subject to the terms and conditions of the Agreement.

CARRIED

5. Appointment of the Secretary-Treasurer

Resolution
Moved by Councillor Lederer

That the Appointment of the Secretary-Treasurer be deleted from the agenda as this is incorporated in the Manager Appointment Policy

CARRIED

6. Management Agreement

Resolution
Moved by Councillor Bateman

That the Management Agreement be tabled for further revisions and brought back to the Authority.

CARRIED

7. Financial Report

Resolution
Moved by Councillor Bateman

That we accept the Financial Report for information

CARRIED

8. Conflict of Interest of Councillor Bateman

Letter submitted from legal counsel indicating there is no obligation to change representation.

Resolution
Moved by Councillor Rosenberger

That we accept the opinion of Brownlee Fryett regarding conflict of interest for information.

CARRIED

9. Recycling Contract

Ralph presented the proposal from Bill Jenkins Enterprises Ltd.
This recycling proposal is for the Town of High Level and does not financially impact the Authority.

Robyn Jenkins explained their proposal to collect and process materials.

The Resource Recovery Grant may be applicable for establishment of a Recycling program.

Resolution

Moved by Councillor Lederer

That the Proposal be accepted for information.

WITHDRAWN

Resolution

Moved by Councillor Bateman

That the Recycling Proposal from Bill Jenkins Enterprises Ltd be approved in principle.

CARRIED

Request for information on the liability of environmental issues within the landfill.

10. Sewage Dumping Fees for Landfill

The proposal is to charge a user fee for the dumping of waste water (mostly Car Wash waste) in the landfill.

There was concern over oilfield waste that could be contaminated and dumped in the landfill.

The operator was asked if the truckload could be tested before they dump to prevent any environmental problems.
The operator agreed that a random sampling process is appropriate, as is recommended by SWANA.

It was questioned whether there was a need for a lagoon at the landfill?
But the Town's lagoon is for sanitary waste only.

Resolution

Moved by Councillor Lederer

That the User Fees for the dumping of sewage at the landfill be set at $25 for a Single Axle truck, $50 for a Tandem Axle Truck and $100 for Larger Trucks.

CARRIED

11. Landfill Issues

Resolution

Moved by Councillor Rosenberger

That the Letter from Brownlee Fryett re Landfill Issues be accepted for information.

CARRIED

12. Next Meeting

Suggested meeting date is February 17 Thursday at 10 a.m. in the Town of High Level Council Chambers.

4. ADJOURMENT

Resolution

Moved by Councillor Rosenberger

That the meeting adjourn at 12:35 p.m.

CARRIED

Chairperson

Secretary-Treasurer