

**Mackenzie Regional Waste
Management Authority**

Monday March 18, 2002 at 10 a.m.
Town of High Level Council Chambers

MINUTES

IN ATTENDANCE:

Members:

Clark McAskile	Town of High Level
Mike Mihaly	Town of High Level
Wayne Thiessen	MD Mackenzie
Pat Kulsear	MD Mackenzie
Steve Ahnessay	Dene Tha
Daryl Loney	Rainbow Lake

Absent:

Paddle Prairie Metis Settlement

Staff:

Dianne Hunter	Town of High Level, CAO
Darlene Hardy	Town of High Level, Dir. of Corporate Services
Ron Pelensky	Town of High Level, Dir. of Operations
John Crisp	Town of High Level, Mun. Secretary
Marko Braat	MD Mackenzie #23

Contractor:

Bill & Loretta Jenkins Bill Jenkins Enterprises Ltd

Also:

George Neurohr Alberta Environment

CALL TO ORDER

Pat Kulsear called the meeting to order at 10:25 a.m.

ADOPTION OF AGENDA

Resolution No. 1-02

Moved by Councillor McAskile

THAT the agenda be adopted as amended, adding Item #5.8 Muni-2002 Grant.

CARRIED

DELEGATIONS

George Neurohr of Alberta Environment Protection presented the changes in the draft Landfill Operation Amending Approval 73493-00-01.

The Approval is good for 10 years, with audits every 3 years.

George Neurohr went through most of the sections one-by-one highlighting the changes and work involved to expedite the requirements.

Approval v. Registration

The landfill needs an approval instead of a registration because it is over 10,000 tonnes annually. Domestic waste has been increasing by 5% annually, and will be about 10,000 tonnes even without the proposed La Crete landfill.

Registration is not so flexible, requiring all designs up front, that cannot be changed once registered. Approval is more flexible and can be changed by Alberta Environment as the need presents itself.

There is a market for oilfield waste to create topsoil, which can only be accepted under the approval licensing process.

There is also a market from the Northwest Territories to accept all kinds of non-hazardous waste. The approval process would allow that flexibility in terms of type and quantity of waste.

Changes for the approval process only need the engineers to design the landfill changes; there is no need to re-advertise, as there would be under the registration process.

Master Plan

The Master Plan needs updating by December 31, 2002. The changes need to be documented and planned for. This will include the design. Previous requirement to complete the master plan was December 2000, which is now extended to December 2002.

Reports

If there are any changes a report is required. After completion we need a summary with photos of the work done. The submission can be extended up to 60 days.

Liners and Trenches

Emphasis was placed on planning for the most economical planning.

Class 3 Landfill Upgrade

If we need a Class III Landfill (heavy construction materials) then design plan specs are needed. Currently the landfill is a Class II b.

Canadian Crude Separators Landfill

Canadian Crude Separators is putting in a site at Rainbow Lake, for waste from the oilfield operators and may include contaminated soils. Mostly for their own needs.

Completion Deadlines

Concern was expressed over the number of studies, designs and the audit all to be completed by December 2002. Would the same firms be doing these designs?

Could any of them be combined?

George Neurohr responded that the budgeted amount was adequate for all of the work required, and that he was available to assist the Board in the process.

Particularly the terms of reference and approximate costs.

An extension could be considered up to six months.

WasteCo

It is unknown how much waste is coming in by WasteCo. They have to produce an operating plan before commencing operations. The next meeting could finalize WasteCo's details by then.

Draft Review

The Chair requested all members to review the draft.

4. ADOPTION OF MINUTES

Resolution No. 2-02

Moved by Councillor Thiessen

That the minutes of December 10, 2001 be adopted with the following amendment, changing the resolution on accepting the financial report to "...for information".

CARRIED

5. ORDER OF BUSINESS

5.2 Proposed Authority Formation Agreement

Resolution No. 3-02

Moved by Councillor McAskile

That a letter be sent to each party of the Authority Formation Agreement requesting their signature.

CARRIED

5.3 Proposed Sublease Agreement

Resolution No. 4-02

Moved by Councillor Thiessen

That a letter be sent to each party of the Sub Lease between the Authority members and the Town of High Level, requesting their signature.

CARRIED

5.4 Proposed WasteCo Agreement

Resolution No. 5-02

Moved by Councillor McAskile

That a letter be sent to each party of the Authority's agreement with WasteCo for signature.

CARRIED

5.5 Landfill Maintenance/Operation Contract

This expires in December 2002.
Administration is to review the Contract and bring it to the Board.

5.6 Financial Update

Resolution No. 6-02

Moved by Mayor Mihaly

THAT the draft audited financial statements for 2001 be accepted for information.

CARRIED

Resolution No. 7-02

Moved by Mayor Mihaly

THAT the March 2002 Financial Information be accepted for information.

CARRIED

5.7 Alternate Daily Cover

George Neurohr advised that this is included in the Approval. The goal is to leave the landfill in a state to prevent future problems. Daily coverage is required because of the tonnage.

Administration presented alternative cover materials of Foam, Plastic, Wood Chips, Tarpaulin and Treated Hydrocarbon Waste.
George Neurohr was open to trying any of these alternatives.

Administration was requested to work through the alternatives and recommend one of these to the Board.

It was queried whether the Footner Forest Products daily waste 10 cubic yard bin of ash could be used as cover material. Bill Jenkins observed that the Landfill requires 200 cubic meters per day.

5.8 Muni-2002 Grant

The municipalities should be using the Muni-2002 grant for the additional costs in the landfill.

The MD has suggested that the municipalities prioritize the 2002 projects and meet together to apply jointly.

6.0 DATE OF NEXT MEETING

The next meeting will be held in April 29, 2002 at 10 a.m.

7.0 ADJOURNMENT

Resolution No. 8-02

Moved by Councillor Thiessen

That the Landfill Authority meeting adjourn at 12:33 p.m.

CARRIED