



Mackenzie Regional Waste Management Commission

Regular Board Meeting
Stardust Motor Inn at 10 a.m.
September 10, 2005

MINUTES

| | | |
|-----------------------|----------------|--------------------------------|
| IN ATTENDANCE: | Clark McAskile | Chairman, Town of High Level |
| | Stuart Watson | Vice-Chairman, MD Mackenzie |
| | Peter Braun | Director, MD Mackenzie |
| | Kelly Drover | Director, Town of Rainbow Lake |
| | Jerry Chomiak | Director, Town of High Level |
| ALSO: | Ron Pelensky | Manager, Town of High Level |
| | Steve Rozee | MD Mackenzie |
| | Michael Roy | Director of Finance |
| | John Crisp | Secretary, Town of High Level |
| | David Williams | Scale Operator |
| | Troy McElgunn | Newalta Corporation |
| ABSENT: | Ivan Burkholtz | Director, Town of Rainbow Lake |

1. CALL TO ORDER

Chairman McAskile called the meeting to order at 10 a.m.

2. ADOPTION OF AGENDA

Motion #45-05 Moved by Peter Braun
THAT the agenda of September 10, 2005 be adopted with the addition of

- 7.4 2004 Audited Financial Statements
- 7.5 Bank Signing Authority
- 7.6 Investment of Funds Authorization.

CARRIED

3. DELEGATIONS

3.1 Newalta Corporation (new owners of WasteCo)

Troy McElgunn, General Manager Northern Business Unit represented Newalta Corporation.

- Newalta company history and operations
- Plans for operations in High Level

Mr. McElgunn gave an outline of the Newalta company. The company emphasizes core values, especially environment, safety and personnel and performance. There are some 30 facilities in western Canada. Newalta is expanding into

landfills, developing 3 landfills per year.
The market report is yet to be completed for the Mackenzie region, and will be submitted to the Commission.

They need about 25,000 tonnes annually to be economical, for most other Class 2 landfills the drill cuttings form about 70-80%, i.e. inert drillings, of the waste. Sand and spill cleanups add to the volume but not consistent.
The Zama facility life is about 3-5 years, therefore a potential feed.

November 1 deadline for a plan to be submitted to the Commission, as a basis for dialogue. Newalta wants to have a partnership with the Commission. But they want to be sure that the partnership will work before entering into an agreement.

In answering questions Newalta said they are not ready to develop a cell this year.

Chairman McAskile thanked Mr. McElgunn for his presentation.

3.2 Haul-All Equipment

There was no presentation by Haul-All Equipment who did not attend the meeting.

4. ADOPTION OF MINUTES

4.1 Regular Meeting of June 11, 2005

Motion #46-05 Moved by Jerry Chomiak
THAT the minutes of June 11, 2005 be adopted as presented.
CARRIED

5. REPORTS

5.1 Finance Report

Motion #47-05 Moved by Kelly Drover
THAT the Financial Report for the three months ending June 30, 2005, as presented by Michael Roy, Director of Finance, be accepted for information.
CARRIED

5.2 Operations Reports

The Board discussed the asbestos disposal from the old hospital, and its large volume but small weight; and the small overall increase in tonnage over last year.

Motion #48-05 Moved by Stuart Watson
THAT the operations reports for June and July 2005 presented by Ron Pelensky, Landfill Manager, be accepted for information.
CARRIED

5.3 Surface Water Plan

UMA Surface Water Plan for discussion to be included in the

new Master Plan.

Discussion of ponds and holdings areas. Separate pond recommended for the industrial cell.
Would it be beneficial to monitor the background levels of chlorides off site? If the off site levels are lower than the landfill ponds, we could make a case for pumping the ponds into the outlying muskeg.

UMA will be requested to address off-site water testing in the landfill operational plan.

Motion #49-05 Moved by Jerry Chomiak
THAT the Surface Water Plan draft from the new Master Plan as submitted by UMA Engineering be accepted in principle, with the addition of off-site water testing in the operational plan to provide off-site background levels items such as chlorides in the run off water.
CARRIED

6. OLD BUSINESS

6.1 Policies

6.1.1 Policies F-1 and O-6

- Policies amended and approved on June 11, 2005:
 - F1 Budget Development & Approval
 - O6 Secured Loads
 - G1 MeetingsDiscussion of unsecured loads and the challenges of enforcement. Administration is to include in the operation policy some instructions on handling violence problems.
An ad on secured loads is to be placed in the utility bills of each of the Towns, and in the MD Mackenzie Image newsletter. (Send to Kristan/Pat)

6.1.2 Hydrocarbon Policy O-14 & Bylaw 02-04 Schedule 'A' Rates Amendment

Motion #50-05 Moved by Peter Braun
THAT Hydrocarbon Policy O-14 be adopted.
CARRIED

The Board discussed payment for analytical costs on delivery of hydrocarbon contaminated soils to the landfill. Policy states they pay for initial testing on their site only, yet small loads would not cover the cost of the \$300 per confirmation testing at the landfill, therefore a minimum rate should be set.

The Board discussed whether the price of \$8.00 per tonne is adequate or too high. Some landfills are charging approx. \$20/tonne.

Motion #51-05 Moved by Kelly Drover

THAT the Rate Schedule "A" of Bylaw 02-04 be amended to read that contaminated soil requiring treatment be as per agreement or contract, and that contaminated soil approved for daily cover be charged at \$8.00 per tonne, with a minimum charge to cover the cost of confirmation analytical testing.

CARRIED

Steve Rozee left at 12 noon on other business.

6.1.3 Policies for Review

6.1.3.1 O-8 Herbicide Containers

Administration was instructed to obtain the Ministerial Regulation 43/1997 relating to disposal of herbicide and pesticide containers and bring back the policy to the next meeting.

6.1.3.2 PD-2 Travel & Training

Administration was instructed to re-draft the policy to include travel to Board meetings also.

6.1.3.3 Per Diem Policy

A separate policy be drafted to address per diem expenses payable by the Commission instead of the member municipalities.

6.1.3.3 Member Succession Policy

A policy is to be drafted to address the succession of Board members.

7. NEW BUSINESS

7.1 Newalta Corporation

Transfer of Agreements

Motion #51-05 Moved by Stuart Watson

THAT the Board notify Newalta Corporation that the Mackenzie Regional Waste Management Commission would not be signing the Assignment of Licences due to the breach of the agreements by WasteCo.

CARRIED

Kelly Drover requested a recorded vote for the next resolution.

Motion #52-05 Moved by Kelly Drover

THAT the Commission give Sixty (60) days notice, pursuant to section 2.2 of the Agreement, to terminate the License Agreement entered into on _____ with Environmental Management Solutions Inc to use a portion of the regional landfill for the purpose of treatment and remediation of hydrocarbon impacted soils.

In favour: Clark McAskile, Stuart Watson, Peter Braun, Kelly

Drover and Jerry Chomiak.
Opposed: None
CARRIED

7.2 Haul-All Equipment

There was no presentation.

7.3 2006 Budget

Presented by Mike Roy

The Commission requested the addition of security cameras at the gate and the scale house to observe those who dump outside of the gate. Problem of after hours dumping, when we need to see licence plates for invoicing back to persons. Also the problem of security of personnel.

Surface Water Improvements – possibility of a grant 75/25 which would reduce the \$80,000 estimated cost. Ron Pelensky, with UMA, will summarize all surface water improvements and submit as one project. Doing the Surface water pond now would provide more cover soil to go higher and prolong the life of the present cell.

Tonnage price increase was discussed.

Motion #51-05 Moved by Stuart Watson

THAT the tipping fees for 2006 be set at:

\$32/tonne for Commission Members residential and transfer station garbage;

\$40/tonne for Commission Members commercial and industrial garbage;

\$75/tonne for all garbage from outside of the Commission member's jurisdictions.

CARRIED

Motion \$52-05 Moved by Kelly Drover

THAT the 2006 budget document be deferred to the next meeting for more discussion.

CARRIED

**7.4 Audited Statements for
2004**

Submission of draft Statements

The rules for Commission reporting have changed, therefore the delay in completing the audit. The 2003 Financial Statements have been restated to reflect those audit requirement changes.

The changes are in depreciation requirements, and closure and post-closure costs that must have funds put into reserve (now called restricted funds).

Motion #53-05 Moved by Peter Braun

THAT the draft 2004 Audited Financial Statements for the Mackenzie Regional Waste Management Commission be adopted as presented.

CARRIED

Administration was instructed to send out a Call for Proposals early in 2006 for the appointment of auditors

7.5 Signing Authorities

Motion #54-05 Moved by Kelly Drover
THAT the signatories for cheques and negotiable instruments for the Mackenzie Regional Waste Management Commission be the Director of Finance, Michael Roy, or the Manager, Ron Pelensky, with any one of the Directors, Clark McAskile, Stuart Watson, Kelly Drover, Peter Braun, Jerry Chomiak or Ivan Burkholtz.

CARRIED

7.6 Investments

Motion #55-05 Moved by Jerry Chomiak
THAT the Board amend Policy F-4 Reserve and Trust Funds to authorize the Director of Finance to invest within the limits of the Municipal Government Act as it applies to Commissions.

CARRIED

8. CORRESPONDENCE FOR ACTION

8.1 Waste Reduction Week

Motion 56-05 Moved by Jerry Chomiak
THAT the correspondence regarding Waste Reduction Week be accepted for information.

CARRIED

8.2 Gator's Lawn Care

Request for a compost site and/or lower cost for grass clipping.
Discussion of options i.e. approval process and costs for a compost, or alternate arrangements for agricultural use.
Difficulty of approvals and staff training and certification.

Motion 57-05 Moved by Kelly Drover
THAT the landfill manager, Ron Pelensky, be instructed to respond to Gator's Lawn Care request for reduced fees for grass clippings, with some alternatives to using the landfill.

CARRIED

9. CORRESPONDENCE FOR INFORMATION

**9.1 North American
Electronics Recycling
Conference**

Survey of municipal collection sites.

**9.2 Alberta Municipal
Affairs**

Extension of Municipal Sponsorship Program grant reporting to October 31, 2005 for finalizing of Master Plan from UMA Engineering.

Motion #58-05 Moved by Stuart Watson

THAT the Resource Recycling survey and the Alberta Municipal Affairs extension of the municipal sponsorship program grant reporting to October 31 be accepted for information.

CARRIED

9.3 MD Mackenzie

Development Application. The MD had zoned the landfill as agricultural. It will cost \$150 to change the zoning even though it never has been an agricultural use.

The purpose of the application was to construct Cell 3(b).

Motion #59-05 Moved by Kelly Drover

THAT the Commission request a refund of the application fee to rezone the regional landfill site as it was a pre-existing use.

CARRIED

10. NEXT MEETING DATE

10.1 Regular Meeting

October 22, 2005 at 10 a.m. to be the next regular meeting.

10.2 Special Meeting

No longer required, as the adoption of the Landfill Master Plan is to be included in the regular meeting.

10.3 Future Topics

- Asbestos Disposal Rates
- Succession Policy
- Appointment of Auditors for 2006

11. ADJOURNMENT

Motion #60-05 Moved by Kelly Drover

THAT the Commission Board meeting adjourn at 1:50 p.m.

CARRIED

Clark McAskile, Chairman

John Crisp, Secretary