



## **Mackenzie Regional Waste Management Commission**

**Regular Board Meeting  
Stardust Motor Inn at 10 a.m.  
October 22, 2005**

### **AGENDA**

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Clark McAskile  
Jerry Chomiak  
Stuart Watson  
Peter Braun  
Kelly Drover

Lauretta Jenkins  
Ron Pelensky  
John Crisp

#### **1. CALL TO ORDER**

10:05 a.m.

#### **2. ADOPTION OF AGENDA**

Additions and deletions  
Jerry

#### **3. DELEGATIONS**

##### **3.1 Haul-All Equipment Systems**

William Pashko, Territory Manager.  
Presentation on garbage drop-off, storage and transfer.  
Distributed brochures of the system, and the cost comparison sheets.

Emphasis on their safe enclosed bin system. Larger containers save costs.

All containers have sealed panels, and have powered lids, prevents moisture and scavenging.

Safety features:

garbage placed directly into the Transtor containers, which are emptied into a leakproof trailer for transportation to the landfill.

8x50 cubic yard containers can be loaded into one compacted truck.

All metal containers are galvanized.

Less space required for same garage bin capacity.

Higher volume equals lower tonnage costs.

Transtor containers used for recycling materials i.e. cardboard, instead of collecting and baling.

Transtor systems have been in place for daily use for the past 20 years or more.

Claims to be the lowest life cycle cost.

Reduces trips

Locations – Drumheller, Lake Louise.

Valleyview and Fox Creek have ordered the system.

Chair thanked William Pashko for his presentation.

#### **4. ADOPTION OF MINUTES**

##### **4.1 Regular Meeting of September 10, 2005**

Peter Adoption of minutes.

**1**

#### **5. REPORTS**

##### **5.1 Operations Report**

Report by Ron Pelensky, Director of Operations.

**9**

New pit

September 2004 was 10% higher. but August 2004 was about the same.

Hydrocarbon soils increased. Discussion of acceptable levels.

Newalta – not ready for presentation yet, wants to come to next meeting to present results of survey.

Cell construction – started on Monday. Close to budgeted \$80,000.

Construction at day rates. The cell is a little wider than previously planned, at 46 meters wide at bottom. Possibly needs an additional \$7,000 budget for an additional day's work.

The base of the pit is really hard, and does not require compacting.

Scale Operator was off sick for a week or two.

M Chmiak

Accept for information.

5/0

##### **5.2 Financial Report**

Statement of Financial Position for 9 months ending September 30, 2005 by Michael Roy, Director of Corporate Services

**12**

Statement of Financial activities for 9 months ending September 30, 2005 by Michael Roy, Director of Corporate Services

The operating revenue is higher than budgeted.

Moved by Watson

Accept both for information.

**6. OLD BUSINESS**

- 6.1 Master Plan** 15
- Adoption in principle of the 2005 Landfill Master Plan Update; the Operations Plan; and the Groundwater Monitoring Program.  
Copies couriered and available at meeting.
- (UMA Engineering, Jim Clare, will be in attendance at a future meeting to review in detail, after Commission members have had time to read the Master Plan)
- Discussion of submitted documents.
- Motion Kelly  
acknowledge receipt of plans, pending final review by the Commission, and request eextension of the Muni grant deadline if required.
- 5/0
- Rainbow Lake Logo
- 6.2 Herbicide Containers Policy #O-8** 30
- Review of Policy with Pesticide Regulation.  
Moved Peter Vraun  
Adopt amendmened Accept Policy O-8  
5/0
- Moved by  
Adopt all current Authority poWatsonlcies and transfer them to the Commission and set a review date for spring 2006.  
5/0
- Other Policies in use, that need adoption by resolution:
- O-7 White Goods with Freon
  - O-9 Oil, Oil Filters and Oil Containers
  - O-10 Liquid Sump
  - O-11 Metals
  - O-12 Tires
  - O-13 Clean Fill
  - O-14 Asbestos
- (Please bring your policy books)
- punctured so that it cannot be reused.
- 6.3 Travel & Training Policy #PD-2** 33
- Policy amended to include travel and subsistence for Board meetings and all Commission business.
- The current Town of High Level meeting and per diem rates and background survey conducted in 2004 are attached for a basis of discussing possible Commission rates to establish a policy. As each member council has a different structure the discussion should precede the policy draft. 48

Moved by Chomiak  
Adopt Travel Expense Policy PD-2 whole Regulation except 14.01 Ft.  
McMurray, effective date January 1, 2006.

5/0

whilst to while

Per Diem Policy

Discussion of rates to fairly compensate for loss of earnings while  
attending Commission meetings.

Chomiak

Effective January 1, 2006

Half day rate \$175

Full day rate \$300

Per diem \$300

5/0

Dorver

Notify munis of policy changes

5/0

#### **6.4 Security Camera Proposal**

Security camera for the gate and scale house.  
Consideration for 2006 budget or accept for information.  
Risk analysis conducted by a consultant.

**50**

Presentation of security camera by Ron Pelensky

Minimal garbage dumped outside the gate, would not justify camera  
expense.

Security has not been an issue up to now. There are other personnel  
on site at most times. Two way radios are used by personnel.

Chomiak

Accept for information

5/0

#### **6.5 Storm Water Ditches & Pond Project with an Electric Fence**

Capital project grantable under Alberta Environment to do the whole  
project of water drainage as one project. Recommend application.

**58**

Moved by Kelly Drover

THAT the Commission approve the storm water, and electric fence  
subject to receipt of a 75% grant, project for 2006, and ask  
administration to proceed with the grant application from Alberta  
Environment.

5/0

Fencing

Discussion of effectiveness, installation, liability and maintenance.  
Info that this is a deterrent against bears.

- 6.6 Ground water testing** Additional budget request for 2005 for ground water monitoring report. **61**
- Moved by Peter Braun  
THAT the Commission approve an additional amount of \$19,350 plus  
GST for ground water testing for 2005.  
5/0

**7. NEW BUSINESS**

- 7.1 Auditors for 2006** Appointment of auditors for three year term. KPMG submitted the only **63**  
quotation.
- Moved by Jerry Comiak  
THAT KPMG  
5/0

**8. CORRESPONDENCE FOR ACTION**

**9. CORRESPONDENCE FOR INFORMATION**

- 9.1 Tire Recycling Alberta** Accrual of tire marshalling area funds of \$30,000 to 2006 fiscal year. **84**
- 9.2 MD Mackenzie** Rezoning completed for landfill. **86**
- Moved by Watson  
Information  
5/0

**10. NEXT MEETING DATE**

November 26 at 10 a.m. for presentation by Jim Clare, UMA on Master  
Plan, Operations Plan and Groundwater Program.

**11. ADJOURNMENT**

Moved by Kelt Drover  
Adjourn at 1:40 a.m.  
5/0

Moved by Kelly Drover  
THAT the Commission require all employees and contractors Hazard assessments for employees,  
employees to self assessment. Policy for commission that contractors and employees, that  
employees do self "job hazard assessment". To be conveyed to members.

5/0

Burn CD for policies to Stuart.