



## **Mackenzie Regional Waste Management Commission**

**Board Meeting  
Stardust Motor Inn at 6 p.m.  
July 25, 2006**

### **MINUTES**

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|                |   |   |
|----------------|---|---|
| In Attendance: | Stuart Watson<br>Jerry Chomiak<br>Ellis Forest<br>Kelly Drover<br>Loren Bojarski<br>Peter Braun | Chair, MD Mackenzie<br>Vice Chair, Town of High Level<br>Town of High Level<br>Town of Rainbow Lake<br>Town of Rainbow Lake<br>MD Mackenzie |
| Staff:         | Pat Sliworsky<br>Ron Pelensky<br>John Crisp<br>Michael Roy                                      | Manager<br>Director of Operations<br>Municipal Secretary<br>Director of Corporate Services  |

#### **1. CALL TO ORDER**

Chair Stuart Watson called the meeting to order at 6:20 p.m., and welcomed Pat Sliworsky, new Landfill Manager.

#### **2. ADOPTION OF AGENDA**

##### **Resolution #63-06**

Moved by Jerry Chomiak

THAT the Commission agenda of July 25, 2006 be adopted with the addition of.

7.5 MSP Grant application for study

7.6 Purchasing Policy

CARRIED

#### **3. DELEGATIONS**

There were none.

#### **4. ADOPTION OF MINUTES**

##### **4.1 Regular Meeting of April 29, 2006**

##### **Resolution #64-06**

Moved by Ellis Forest

THAT the Commission minutes of April 29, 2006 be adopted as presented.

CARRIED

##### **4.2 Special Meeting of June**

##### **Resolution #65-06**

15, 2006

Moved by Jerry Chomiak  
THAT the minutes of June 15, 2006 be adopted as presented.

CARRIED

## 5. REPORTS

### 5.1 Finance Report

#### **Resolution #66-06**

Moved by Peter Braun  
THAT the financial report presented by Michael Roy for the period of January 1 to June 30, 2006 be accepted for information.

CARRIED

### 5.2 Operations Report

Ron Pelensky, Director of Operations presented the Operations Report.

**Statistical Report:** Tonnage overall on par with 2005.

#### **General**

- Wet weather challenges in the Spring, with muddy roads, and extra pumping.
- Some 60,000 Chickens have been accepted from Hay River.
- To date we have not received hydrocarbon soil for cover.

Administration was directed to advertise for Clean Fill at no charge for the landfill.

**Freon removal** of white goods needs to be completed.

**Groundwater report** requirement for 2006 – the grab sampling can be collected by the Manager instead of a consulting firm, and then sent to the lab, would save costs if allowed by Alberta Environment. Some other landfills use this practice.

Administration was directed to investigate the feasibility of this process.

#### **Resolution #67-06**

Moved by Ellis Forest  
THAT the operations report by Ron Pelensky be accepted for information.

CARRIED

## 6. OLD BUSINESS

There was none.

## 7. NEW BUSINESS

### 7.1 Discussion of Landfill

Pat Sliworsky and Ron Pelensky presented short term goals

- Goals and Objectives** for discussion.
- Administration was directed to investigate the best location for an office, whether at the landfill scale house or at the Town Hall.
  - The single phone line could be a problem with the office, scale house, computers and fax using just one line.
  - Long term goal of the Commission is to consider taking over all the waste streams eventually.
  - Transportation costs
  - Budget requirements for 2007 and longer term to be added to goals.
- Recess**
- Board recessed at 6:50 p.m.  
Board reconvened at 7:10 p.m.**
- 7.2 Communications**
- Resolution #68-06**  
Moved by Ellis Forest  
THAT the Board approve a cell phone for the landfill manager.
- CARRIED
- 7.3 Landfill Vehicle**
- Resolution #69-06**  
Moved by Ellis Forest  
THAT administration is to obtain comparative quotes on purchasing or leasing a pickup truck for the landfill, and circulate the information to the Board prior to a conference call.
- CARRIED
- 7.4 Residential Tonnage  
Rebate for Contractors**
- Resolution #70-06**  
Moved by Peter Braun  
THAT the Board approve the credits for residential waste tipping fees as follows:  
Jake's Disposals from April to June 2006 inclusive in the amount of \$667.17; and  
L&P Disposals from January to June 2006 inclusive in the amount of \$604.10.
- CARRIED

**7.5 Muni Grant**

Ron Pelensky discussed the possibility of a grant to pay for a study on the landfill for future planning. Administration and the Board are to work on the study terms of reference. Administration was directed to work on the scope of the study for the next meeting.

**Resolution #71-06**

Moved by Kelly Drover

THAT the Commission member municipalities be asked to report on levels of service and costs of providing waste handling and disposal in their respective municipality for the past three years, for purposes of the study.

CARRIED

**Resolution #72-06**

Moved by Peter Braun

THAT the Commission apply for a Municipal Sponsorship Program grant, and any other eligible grants, to undertake a planning study on the scope of the future operations of the Commission and potential waste stream responsibilities.

CARRIED

**7.6 Credit Card**

**Resolution #73-06**

Moved by Jerry Chomiak

THAT the Commission adopt the Town of High Level's Purchasing Policy, and bring it back to the next meeting.

CARRIED

**8. CORRESPONDENCE FOR ACTION**

There was none.

**9. CORRESPONDENCE FOR INFORMATION**

There was none.

**10. NEXT MEETING DATE**

Date of the next meeting is September 16, 2006.  
A special meeting may be called in the event of a grant application deadline.

**11. ADJOURNMENT**

**Resolution #74-06**

Moved by Ellis Forest

THAT the Board meeting adjourn at 8:04 p.m.

CARRIED

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Chairman

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Municipal Secretary