



**Mackenzie Regional Waste Management Commission**

**Regular Board Meeting  
Town of High Level  
Meeting Room #150 at 10:00 a.m.  
October 25, 2008**

**MINUTES**

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In Attendance	Stuart Watson Jerry Chomiak Peter Braun Carrie Demkiw Kelly Drover Rose Cretney John Klassen	Chair, Mackenzie County Vice Chair, Town of High Level Mackenzie County Town of High Level Town of Rainbow Lake Town of Rainbow Lake Director of Environmental Services, Mackenzie County
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Staff:	Pat Sliworsky Kathy Bancarz	Manager Administrative/Financial Assistant
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Regrets:

**1. CALL TO ORDER**

Stuart Watson called the meeting to order at 10:02 a.m.

**1.1 Election of Chairman and Vice Chairman**      Tabled to the next meeting.

**1.2 Per Diems Review**      Tabled to the next meeting.

**2. ADDITIONS TO OR DELETIONS FROM THE AGENDA**

Addition 8.4: 963 Engine

**3. ADOPTION OF AGENDA**

**Resolution #57-08**

Moved by Jerry Chomiak  
THAT the agenda for the October 25, 2008 board meeting be adopted as amended.

CARRIED

**4. DELEGATIONS**

**4.1 Haul-All**      William Pashko gave a power point presentation on the Transtor Transfer Station Bin System.

**Resolution #58-08**

Moved by Carrie Demkiw  
THAT the presentation by William Pashko be accepted for information.

CARRIED

**4.2 Emroc Drywall**

Not in attendance.

**Resolution #59-08**

Moved by Jerry Chomiak  
THAT the Board go in-camera at 11:00 a.m.

CARRIED

**Resolution #60-08**

Moved by Peter Braun  
THAT the Board come out of camera at 11:43 a.m.

CARRIED

**Resolution #61-08**

Moved by Kelly Drover  
THAT the Board direct Administration to contact KPMG to itemize the extra expenses incurred and to deduct those extra expenses which relate to the 2007 financial statements, from the Town of High Level invoice. Instruct Administration to pay the balance of the invoice with interest and construct a letter explaining the difference.

In favour: 5 Opposed: 1

CARRIED

Board Member Rose Cretney asked to be excused from the remainder of the meeting due to prior commitments. Time: 11:47 a.m.

The meeting recessed at 11:48 a.m.

The meeting reconvened at 12:28 p.m.

**5. REPORTS**

**5.1 Managers Report**

Manager Pat Sliworsky presented his report with following additions:

- Bottle Depots will begin to accept milk jugs and cartons on June 1, 2009.
- An update was given regarding the land purchase. Some concern was discussed regarding the possible timber salvage charges and the land use framework stall mode.
- Manager Pat Sliworsky will forward the RCA presentation

to all Board Members.

**Resolution #62-08**

Moved by Jerry Chomiak  
THAT the Manager's Report be accepted for information.

CARRIED

**5.2 Financial Report as of  
September 30, 2008**

**Resolution #63-08**

Moved by Carrie Demkiw  
THAT the Financial Report be accepted for information.

CARRIED

There was a discussion regarding the need to appoint an auditor for 2008.

**Resolution#64-08**

Moved by Peter Braun  
THAT Administration send out RFP's for audit services for a three year term.

CARRIED

**6. ADOPTION OF MINUTES**

**6.1 Regular Meeting of  
September 6, 2008**

**Resolution #65-08**

Moved by Jerry Chomiak  
THAT the minutes of the September 6, 2008 Mackenzie Regional Waste Management Commission meeting be adopted as presented.

CARRIED

**7. BUSINESS ARISING FROM THE MINUTES**

**7.1 Policy 26-05  
Appointment of the  
Secretary – Treasurer**

**Resolution #66-08**

Moved by Jerry Chomiak  
THAT the Commission rescind the Appointment of the Secretary-Treasurer 26-05 policy.

CARRIED

**7.2 Policy 24-05  
Reserve and Trust  
Fund Accounts**

**Resolution #67-08**

Moved by Peter Braun  
THAT the Commission replace the title "Secretary-Treasurer" to "Administrative/Financial Assistant" in any policy that contains Secretary-Treasurer.

CARRIED

**8. NEW BUSINESS**

**8.1 Budget 2009**

The 2009 Budget was reviewed and discussed. A question was raised regarding the General Landfill Reserve and Administration

will follow up at the next meeting. The Board requested that the following adjustments to be made to the budget:

- Add \$30,000.00 to the Waste Hauling Study
- Remove \$300.00 Jack rental costs
- Add \$500.00 for new signs at the landfill

**Resolution #68-08**

Moved by Kelly Drover

THAT the 2009 budget be adopted as amended.

CARRIED

**8.2 Haul-All**

There was no further discussion.

**8.3 Emroc Drywall**

**Resolution #69-08**

Moved by Peter Braun

THAT the Commission continue to pursue payment from Emroc Drywall for waste delivered to the Mackenzie Regional Landfill on March 15<sup>th</sup>, 2008.

CARRIED

**8.4 963 Engine**

The motor on the 963 Track Loader is being replaced and there was discussion on what to do with the old engine.

**Resolution #70-08**

Moved by Peter Braun

THAT Administration check into a core credit refund as well as obtain an oil sample for analysis.

CARRIED

**9. CORRESPONDENCE**

There were none.

**10. NOTICE OF MOTION**

There were none.

**11. NEXT MEETING DATE**

The next meeting will be held November 29, 2008 at 10:00 a.m. at Stardust Motor Inn, Olivier Room.

**12. IN-CAMERA ITEMS**

**Resolution #71-08**

Moved by Carrie Demkiw

THAT the Board go in-camera at 2:31 p.m.

CARRIED

**Resolution #72-08**

Moved by Peter Braun

THAT the Board come out of camera at 2:50 p.m.

CARRIED

**Resolution #73-08**

Moved by Kelly Drover

THAT the Manager's current salary be increased by 10% as of November 1<sup>st</sup>, 2008, based on successful evaluation.

CARRIED

**13. ADJOURNMENT**

**Resolution #74-08**

Moved by Jerry Chomiak

THAT the meeting be adjourned at 2:54 p.m.

CARRIED

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Chairman

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Manager