

MACKENZIE REGIONAL WASTE MANAGEMENT COMMISSION

AGENDA

APRIL 10, 2010

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- 1. CALL TO ORDER**
- 2. ADDITIONS TO OR DELETIONS FROM THE AGENDA**
- 3. ADOPTION OF AGENDA**
- 4. DELEGATIONS**
 - 4.1 Richard Donaldson, Auditor

- 5. IN-CAMERA ITEMS**
 - 5.1 Audit Report

- 6. REPORTS**
 - 6.1 Manager's Reports

 - 6.2 Financial Reports

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	7.	ADOPTION OF MINUTES
35-41	7.1	Minutes of January 9 and January 19, 2010
	8.	BUSINESS ARISING FROM THE MINUTES
	8.1	Waste Study / Stantec
	9.	NEW BUSINESS
42-43	9.1	Write Offs
	9.2	Levy Discussion
	10.	CORRESPONDENCE
44	10.1	Alberta Health & Safety Assoc.
45	10.2	DBS Environmental
46-48	10.3	GreenFill Proposal
	11.	NOTICE OF MOTION
	12.	NEXT MEETING
	12.1	June 5, 2010
	13.	ADJOURNMENT

MACKENZIE REGIONAL WASTE MANAGEMENT COMMISSION
REQUEST FOR DECISION

Issue:
Monthly Operating Reports for December 2009, January, & February 2010

Recommendation:
Reviewed by Manager and accept for information.

Comments:

Date: April 10, 2010

Submitted By: Pat Sliworsky, Manager

Reviewed By:

***Mackenzie Regional Waste Management Commission
Class IIB Landfill***

Monthly Operations Report and Summary

Month of December 2009

Reporting To:

Alberta Environmental and Protection

Attention: Mr. George Neurohr

10320 - 99th Street

Grande Prairie, Alberta

T8V 6J4

Phone: 780-538-5351

Mackenzie Regional Waste Management Commission
Monthly Operations Summary
Month of December 2009

1: Supervision and Operating Personnel

<u>Landfill Manager</u>	<u>Pat Sliworsky</u>	<u>MRWMC</u>
<u>Scale Operations</u>	<u>Erica Deveaux</u>	<u>MRWMC</u>
<u>Landfill Operator</u>	<u>Neville Pomeroy</u>	<u>MRWMC</u>
<u>Equipment Operator</u>	<u>Hamid Achour</u>	<u>MRWMC</u>
<u>Administrative / Financial Assistant</u>	<u>Kathy Bancarz</u>	<u>MRWMC</u>

2: Load Inspections Inspections are conducted on a random basis throughout the month

3: Daily Activities Please find attached the Summary of Daily Activities and Information
Daily journal filed at the landfill office;
Scale cleaning
Sorting and hauling recycled metals and white goods

4: Operational Problems
Ravens
Customers placing waste at incorrect locations
Customers not covering & securing loads

5: Public Complaints

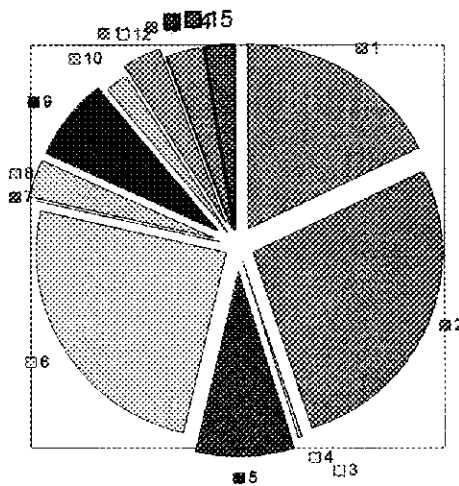
6: Special Activities Litter fences moved to appropriate locations
White goods being hauled off of the site
Metal being sorted and hauled off of the site

Mackenzie Regional Waste Management Commission
Monthly Reporting Summary
Month December 2009

Monitoring Parameters	Frequency	Method	Sampling Location	Reporting Method	Attachment of Action
Weight & type of waste received	Daily, per load	Landfill Weigh Scale	Landfill Entrance	Scale Record per load	Attached Waste Received Report
Weight & type of waste removed	Daily, per load	Landfill Weigh Scale	Landfill Entrance	Scale Record per load	Attachment #2 Load Summary
Hazardous waste detection	Daily, per load	Observation and load inspection	Landfill & Entrance and disposal storage sites	Operating Record	None observed this reporting
Location of waste deposited	Daily	Per survey record	Active portion of cell	Operating Record	Cell 3B
Cover Thickness	Daily	Observation	Active portion of cell	Operating Record	None, using dirt as daily cover
Working Face Width	Daily	Observation	Active portion of cell	Operating Record	75ft working face, monitored
Leachate level monitoring	Per operation plan	Measurement	Leachate storage pond or cell	Operating Record	Annual reporting
Leachate analysis	Per operation plan	Grab Sample	Leachate storage pond or cell	Operating Record	none
Volume of leachate removed	As removed	Measurement	Leachate storage pond or cell	Operating Record	none
Surface Monitoring	Surface water monitoring plan	Observation	Active portion of cell	Operating Record	Daily
Intermediate cover	When cover applied	Observation	Completion of cell	Operating Record	none
Final cover	Cell Closure	Survey cores and test pits	Completion of cell	Survey Record	none
Groundwater monitoring	Per GWP as amended	Measurement and grab sample	Groundwater monitoring wells	Operating Record	Annual reporting

Mackenzie Regional Landfill

**Waste Received
December 2009**



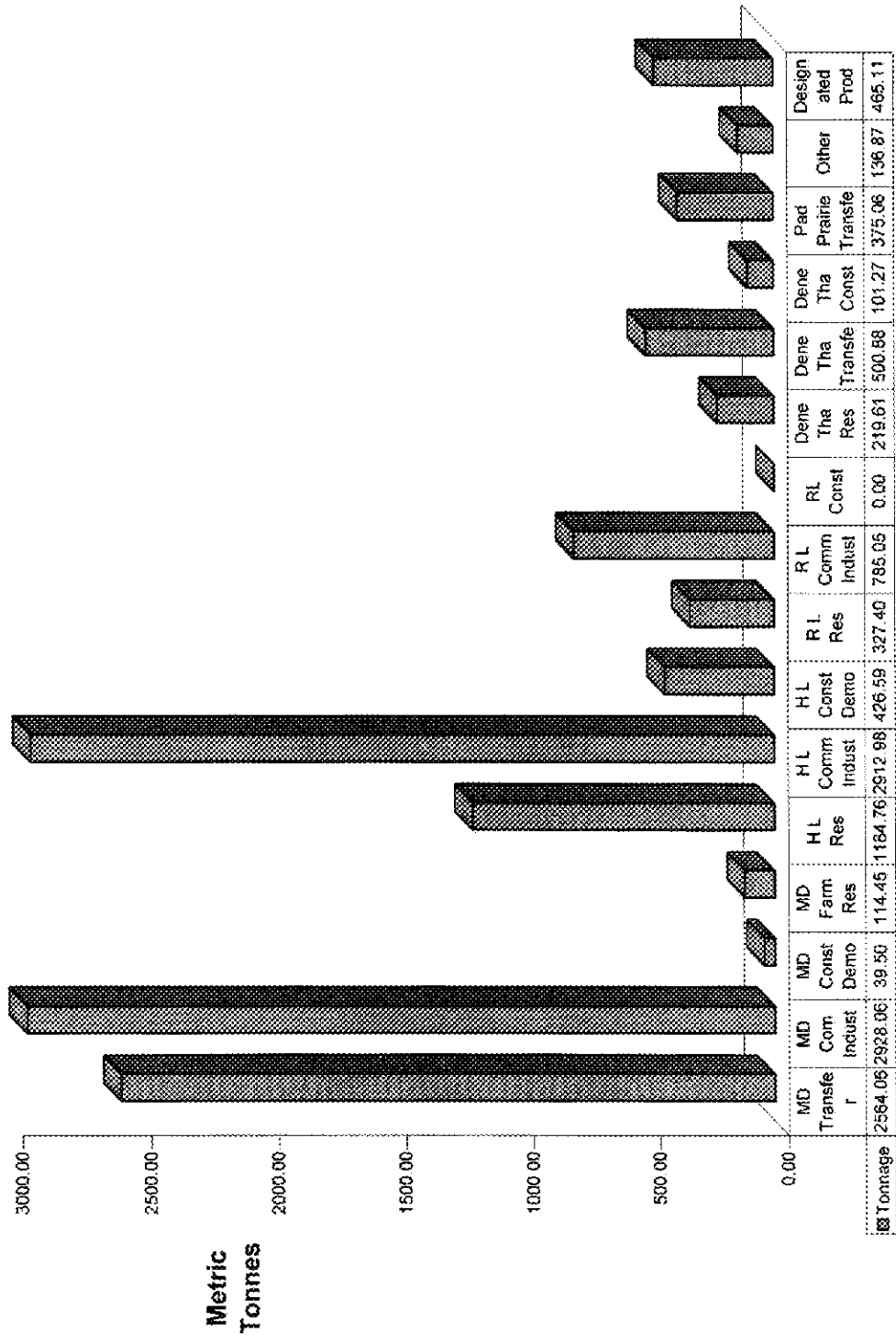
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Waste Volume Legend	Metric Tonne	% of Total	Legend
MD #23 Transfer Stations	142.20	18%	1
MD #23 Commercial - Industrial	216.79	27%	2
MD #23 Construction - Demolition	0.00	0%	3
MD #23 Farm Residential	3.30	0%	4
H L Residential	66.66	8%	5
H L Commercial-Industrial	198.00	25%	6
H L Construction-Demolition	1.13	0%	7
R L Residential	27.14	3%	8
R L Commercial-Industrial	56.11	7%	9
Dene Tha Residential	16.42	2%	10
Dene Tha Transfer	27.14	3%	11
Dene Tha Const./Demo.	0.00	0%	12
Paddle Transfer	24.52	3%	13
Non-Members	0.00	0%	14
Products to Designated Areas	19.04	2%	15
Total	798.45	100%	

Items not included in chart

Soil with Hydrocarbons	41.48
DIRT	0.00

Landfill Accumulated Tonnage to December 31, 2009



Mackenzie Regional Waste Management Commission Summary of Waste Received in 2009 - Sorted by Area - per Metric Tonne													
	January	February	March	April	May	June	July	August	September	October	November	December	Total
Mackenzie County	157.35	125.51	145.01	265.82	363.82	269.83	286.28	230.49	245.79	250.98	167.64	142.20	2584.16
Transfer Stations	260.79	246.70	287.22	241.83	272.02	202.96	242.21	233.17	232.22	236.71	206.36	216.79	2938.05
Commercial - Industrial	0.04	0.08	0.54	0.34	0.36	0.66	0.63	0.63	0.00	0.06	0.06	0.00	36.50
Construction - Demolition	4.39	2.17	3.50	6.36	20.17	21.85	13.37	14.25	12.46	7.16	5.08	5.30	114.45
Farm Residential	418.65	373.46	437.37	464.11	659.06	564.11	553.63	478.26	480.39	495.01	380.84	362.28	5,848.08
Total Mackenzie County	83.16	83.15	64.78	82.51	179.86	140.71	145.95	102.55	58.92	113.03	63.45	65.65	1,184.76
Town of High Level	214.91	200.08	227.24	222.59	335.14	248.35	244.96	251.72	244.86	211.73	211.73	199.00	2942.92
Commercial - Industrial	1.59	28.26	21.56	6.35	15.30	24.08	24.33	5.05	201.80	30.48	1.94	1.33	435.29
Construction - Demolition	279.86	282.49	373.88	373.88	574.36	437.21	419.70	359.29	545.47	453.97	277.12	265.79	4,524.31
Total High Level	24.59	16.46	18.23	22.80	20.95	38.10	36.22	33.97	25.22	29.27	25.77	27.14	327.40
Town of Rainbow Lake	51.72	54.66	54.15	52.38	59.78	116.25	54.35	27.47	46.53	59.65	51.48	56.11	765.02
Commercial - Industrial	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Construction - Demolition	78.31	71.15	72.38	75.28	89.73	164.38	94.07	160.84	71.76	89.12	77.20	83.28	1,112.45
Total Rainbow Lake	13.78	15.25	17.59	16.13	29.82	23.40	20.78	10.98	20.65	25.84	16.17	16.42	219.61
Dene Tha First Nations	36.07	35.79	37.28	31.29	60.88	37.47	30.63	47.61	46.27	52.81	48.95	27.14	500.88
Residential	12.00	7.18	16.40	2.08	12.56	1.82	16.18	7.20	13.87	7.16	2.82	0.00	101.27
Construction - Demolition	81.85	56.22	73.27	48.50	96.94	62.89	76.89	74.76	80.79	76.91	67.35	43.86	821.76
Total Dene Tha	25.00	22.05	24.42	36.43	58.24	33.00	30.82	32.42	34.16	27.28	17.92	24.52	375.08
Transfer Station	35.00	22.05	24.42	36.43	58.24	33.00	30.82	32.42	34.16	27.28	17.92	24.52	375.08
Total Prairie Prairie	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Others	859.37	807.37	921.32	936.77	1,475.27	1,244.14	1,190.97	1,116.27	1,212.65	1,196.53	864.57	779.41	12,818.53
Non-metals	0.16	0.81	0.57	1.30	1.71	2.93	6.74	0.75	2.46	1.30	1.05	0.45	14.48
Liquid Slump	28.28	1.26	14.97	20.05	4.87	4.73	12.00	1.42	16.31	10.57	19.40	12.19	147.85
Wooden Burnable	1.19	4.19	1.57	6.88	17.53	16.59	20.56	10.90	17.59	7.46	1.14	4.44	112.07
Pesticide Containers	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.16	0.21	0.00	0.00	0.00	0.84
Batteries	1.67	0.37	1.04	0.33	1.69	2.75	2.28	1.93	2.23	0.52	0.00	0.00	13.37
Tires	0.59	0.37	0.66	6.47	1.02	2.85	0.48	3.30	3.17	3.34	0.88	0.96	21.74
White Goods/Associated metals	1.89	1.55	2.52	2.90	19.08	11.87	6.75	4.08	5.67	6.62	4.97	1.37	69.27
HH Waste & Paint	0.36	0.00	0.00	0.00	0.08	0.23	0.02	0.00	0.50	0.50	0.21	0.00	1.30
Compost	0.01	0.01	0.15	0.15	7.42	7.37	7.89	8.13	24.40	2.09	0.16	0.00	55.64
Oil Filter/Oil Containers	0.00	0.06	0.03	0.03	0.02	0.93	0.19	0.26	0.01	0.00	0.10	0.00	1.60
Asbestos	0.00	0.00	0.00	0.00	0.00	0.00	25.65	0.00	0.00	0.00	0.00	0.00	25.65
Animals/baiters responsible for	0.03	0.00	0.25	0.00	0.00	0.00	0.00	0.00	0.00	0.13	0.01	0.00	0.62
Total to Designated Areas	34.28	8.37	21.74	38.08	63.46	64.10	74.93	26.55	75.87	32.46	27.83	19.04	465.11
Products Diverted for Recycle	4.42	3.12	4.95	11.15	31.14	16.34	14.45	14.45	39.96	14.27	7.07	2.41	176.58
2009 Monthly Total by Weight	853.86	815.94	943.08	974.08	1,531.73	1,296.24	1,274.90	1,143.32	1,248.22	1,228.99	892.40	798.45	11,081.64
2008 Monthly Total by Weight	877.33	982.24	1,077.40	1,049.53	1,802.71	1,427.28	1,311.93	1,252.28	1,322.21	2,356.79	1,174.08	835.79	16,739.54
2007 Monthly Total by Weight	1,030.12	975.78	1,191.46	1,272.70	1,907.85	1,746.82	1,454.45	1,270.43	1,328.52	1,546.26	1,340.10	893.97	16,143.97
Soil with Hydrocarbons	32.85	32.43	48.73	33.76	38.06	18.24	56.01	74.53	32.40	33.11	49.20	41.44	486.08
DIRT	0	0	0	3.23	18.04	20.98	128.56	15.07	12.71	3.9	0	0	200.07

***Mackenzie Regional Waste Management Commission
Class IIB Landfill***

Monthly Operations Report and Summary

Month of January 2010

Reporting To:

Alberta Environmental and Protection

Attention: Mr. George Neurohr

10320 - 99th Street

Grande Prairie, Alberta

T8V 6J4

Phone: 780-538-5351

Mackenzie Regional Waste Management Commission
Monthly Operations Summary
Month of January 2010

1: Supervision and Operating Personnel

<u>Landfill Manager</u>	<u>Pat Sliworsky</u>	<u>MRWMC</u>
<u>Scale Operations</u>	<u>Erica Deveaux</u>	<u>MRWMC</u>
<u>Landfill Operator</u>	<u>Neville Pomeroy</u>	<u>MRWMC</u>
<u>Equipment Operator</u>	<u>Hamid Achour</u>	<u>MRWMC</u>
<u>Administrative/Financial Assistant</u>	<u>Kathy Bancarz</u>	<u>MRWMC</u>

2: Load Inspections Inspections are conducted on a random basis throughout the month

3: Daily Activities Please find attached the Summary of Daily Activities and Information
Daily journal filed at the landfill office;
Scale cleaning
Sorting and hauling recycled metals and white goods

4: Operational Problems

- Ravens
- Customers placing waste at incorrect locations
- Customers not covering & securing loads

5: Public Complaints

6: Special Activities

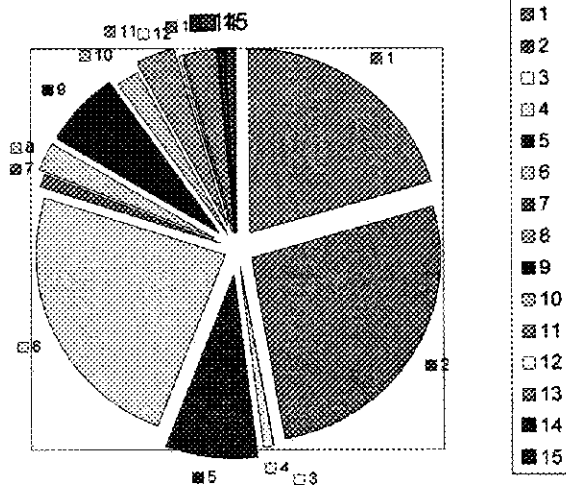
- Litter fences moved to appropriate locations
- White goods being hauled off of the site
- Metal being sorted and hauled off of the site

Mackenzie Regional Waste Management Commission
Montly Reporting Summary
Month January 2010

Monitoring Parameters	Frequency	Method	Sampling Location	Reporting Method	Attachment of Action
Weight & type of waste received	Daily, per load	Landfill Weigh Scale	Landfill Entrance	Scale Record per load	Attached Waste Received Report
Weight & type of waste removed	Daily, per load	Landfill Weigh Scale	Landfill Entrance	Scale Record per load	Attachment #2 Load Summary
Hazardous waste detection	Daily, per load	Observation and load inspection	Landfill & Entrance and disposal storage sites	Operating Record	None observed this reporting
Location of waste deposited	Daily	Per survey record	Active portion of cell	Operating Record	Cell 3B
Cover Thickness	Daily	Observation	Active portion of cell	Operating Record	None, using dirt as daily cover
Working Face Width	Daily	Observation	Active portion of cell	Operating Record	75ft working face, monitored
Leachate level monitoring	Per operation plan	Measurement	Leachate storage pond or cell	Operating Record	Annual reporting
Leachate analysis	Per operation plan	Grab Sample	Leachate storage pond or cell	Operating Record	none
Volume of leachate removed	As removed	Measurement	Leachate storage pond or cell	Operating Record	none
Surface Monitoring	Surface water monitoring plan	Observation	Active portion of cell	Operating Record	Daily
Intermediate cover	When cover applied	Observation	Completion of cell	Operating Record	none
Final cover	Cell Closure	Survey cores and test pits	Completion of cell	Survey Record	none
Groundwater monitoring	Per GWP as amended	Measurement and grab sample	Groundwater monitoring wells	Operating Record	Annual reporting

Mackenzie Regional Landfill

**Waste Received
January 2010**

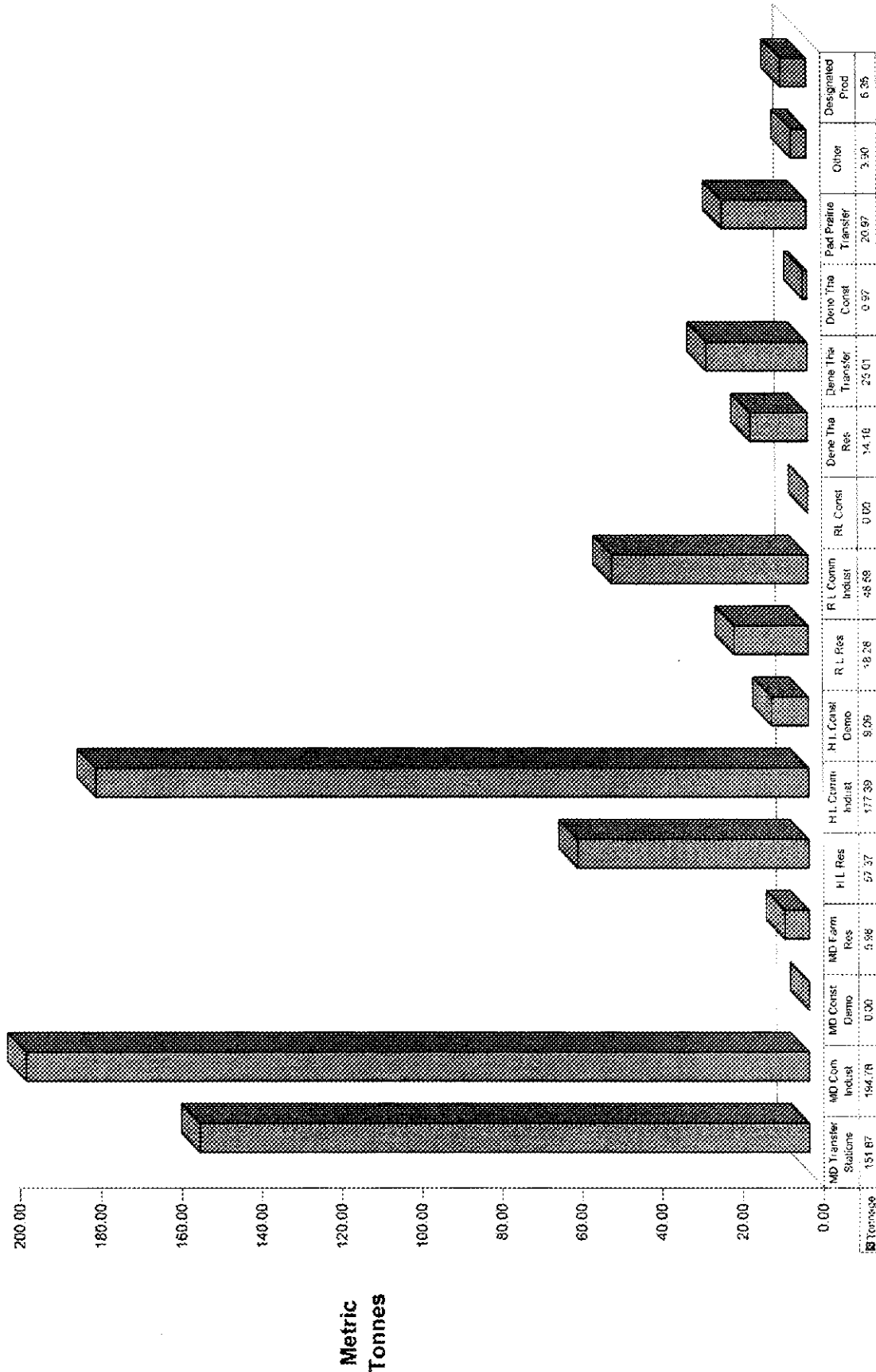


Waste Volume Legend	Metric Tonne	% of Total	Legend
MD #23 Transfer Stations	151.87	21%	1
MD #23 Commercial - Industrial	194.78	27%	2
MD #23 Construction - Demolition	0.00	0%	3
MD #23 Farm Residential	5.98	1%	4
H L Residential	57.37	8%	5
H L Commercial-Industrial	177.39	24%	6
H L Construction-Demolition	9.09	1%	7
R L Residential	18.28	2%	8
R L Commercial-Industrial	48.59	7%	9
Dene Tha Residential	14.18	2%	10
Dene Tha Transfer	25.01	3%	11
Dene Tha Const./Demo.	0.97	0%	12
Paddle Transfer	20.97	3%	13
Non-Members	3.90	1%	14
Products to Designated Areas	6.35	1%	15
Total	734.73	100%	

Items not included in chart

Soil with Hydrocarbons	28.88
DIRT	0.00

Landfill Accumulated Tonnage to January 31, 2010



**Mackenzie Regional Waste Management Commission
Summary of Waste Received in 2010- Sorted by Area - per Metric Tonne**

	January	February	March	April	May	June	July	August	September	October	November	December	Total
Mackenzie County	151.87												151.87
Transfer Stations													
Commercial - Industrial	154.78												154.78
Construction - Demolition	0.00												0.00
Farm Residential	5.95												5.95
Total Mackenzie County	352.63	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	352.63
Town of High Level													
Residential	87.37												87.37
Commercial - Industrial	177.38												177.38
Construction - Demolition	9.08												9.08
Total High Level	243.66	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	243.66
Town of Rainbow Lake													
Residential	18.28												18.28
Commercial - Industrial	48.58												48.58
Construction - Demolition	0.00												0.00
Total Rainbow Lake	66.87	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	66.87
Dene Tha First Nations													
Residential	14.18												14.18
Transfer Station	25.01												25.01
Construction - Demolition	0.97												0.97
Total Dene Tha	40.16	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	40.16
Paddle Prairie Metis Settlement													
Transfer Station	20.97												20.97
Total Paddle Prairie	20.97	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	20.97
Others													
Non-members	3.90												3.90
Total Others	3.90												3.90
Total Waste Deposited in Pit	728.38	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	728.38
Products to Designated Area													
E-waste, electronics	0.14												0.14
Liquid Slump	0.00												0.00
Wooden Burnable	0.65												0.65
Residues Containers	0.00												0.00
Batteries	0.19												0.19
Tree	2.07												2.07
White Goods/Assorted metals	3.29												3.29
RM Waste & Part	0.03												0.03
Compost	0.00												0.00
Oil Filter/Oil Containers	0.00												0.00
Appliances	0.00												0.00
Animals/hairers responsible for	0.05												0.05
Total to Designated Areas	6.35	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6.35
Products Diverted for Recycle													
2010 Monthly Total by Weight	734.73												734.73
2009 Monthly Total by Weight	653.65												653.65
2008 Monthly Total by Weight	877.33												877.33
Soil with Hydrocarbons	28.88	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	28.88
DIRT	0												0

***Mackenzie Regional Waste Management Commission
Class IIB Landfill***

Monthly Operations Report and Summary

Month of February 2010

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Alberta Environmental and Protection

Attention: Mr. George Neurohr

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Grande Prairie, Alberta
T8V 6J4

Phone: 780-538-5351

Mackenzie Regional Waste Management Commission
Monthly Operations Summary
Month of February 2010

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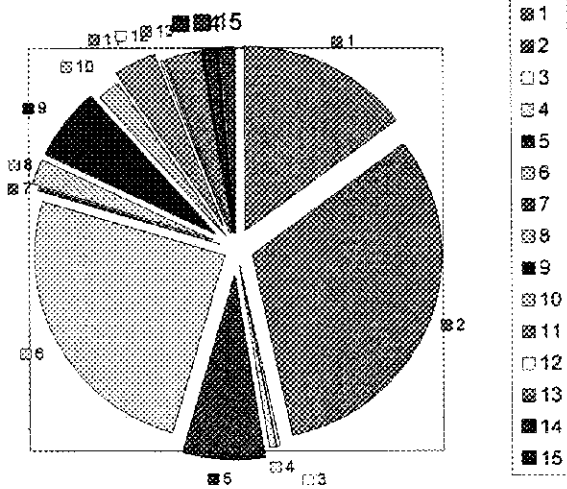
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White goods being hauled off of the site
Metal being sorted and hauled off of the site

Mackenzie Regional Waste Management Commission
Monthly Reporting Summary
Month February 2010

Monitoring Parameters	Frequency	Method	Sampling Location	Reporting Method	Attachment of Action
Weight & type of waste received	Daily, per load	Landfill Weigh Scale	Landfill Entrance	Scale Record per load	Attached Waste Received Report
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Working Face Width	Daily	Observation	Active portion of cell	Operating Record	75ft working face, monitored
Leachate level monitoring	Per operation plan	Measurement	Leachate storage pond or cell	Operating Record	Annual reporting
Leachate analysis	Per operation plan	Grab Sample	Leachate storage pond or cell	Operating Record	none
Volume of leachate removed	As removed	Measurement	Leachate storage pond or cell	Operating Record	none
Surface Monitoring	Surface water monitoring plan	Observation	Active portion of cell	Operating Record	Daily
Intermediate cover	When cover applied	Observation	Completion of cell	Operating Record	none
Final cover	Cell Closure	Survey cores and test pits	Completion of cell	Survey Record	none
Groundwater monitoring	Per GWP as amended	Measurement and grab sample	Groundwater monitoring wells	Operating Record	Annual reporting

Mackenzie Regional Landfill

**Waste Received
February 2010**

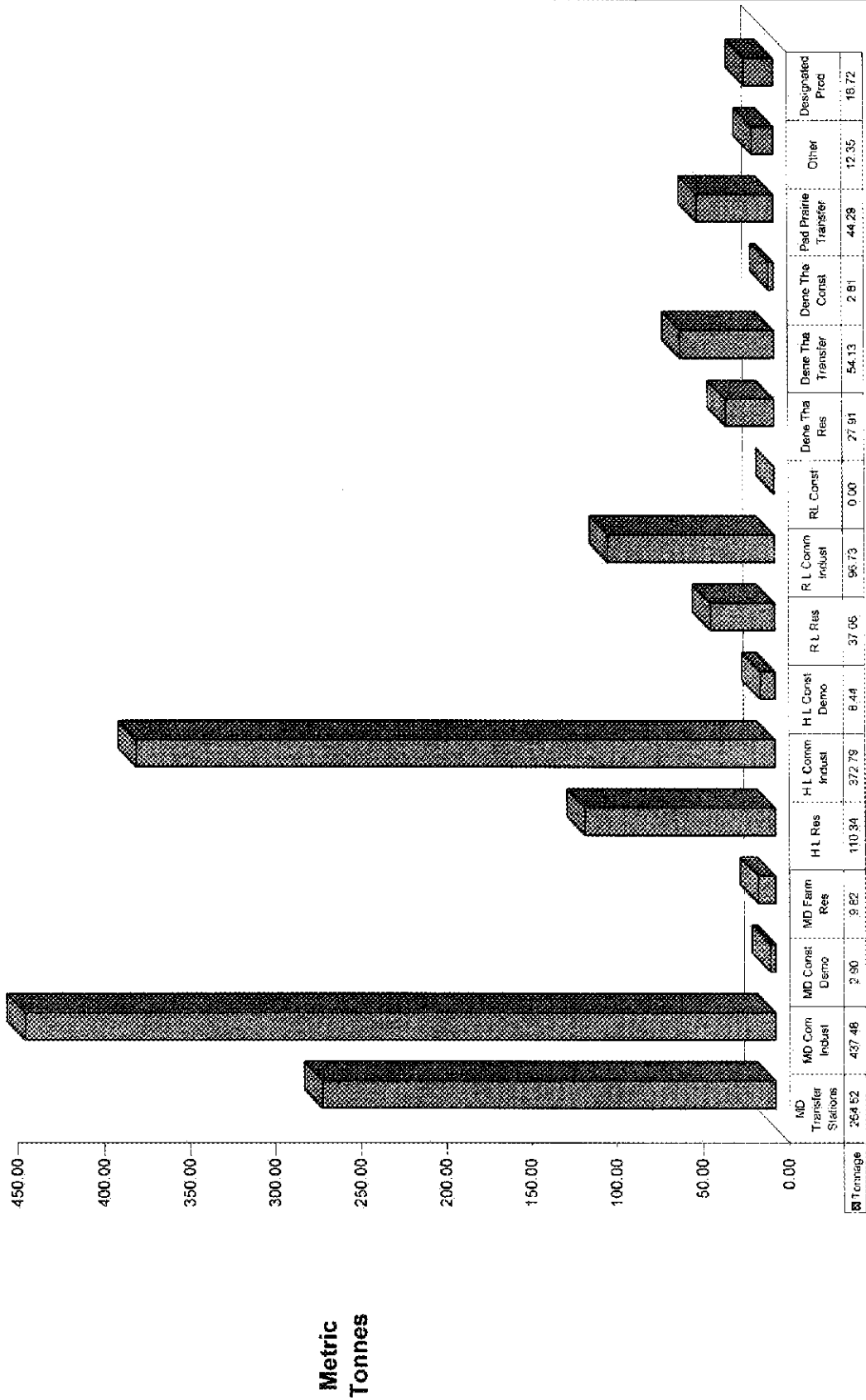


Waste Volume Legend	Metric Tonne	% of Total	Legend
MD #23 Transfer Stations	112.65	15%	1
MD #23 Commercial - Industrial	242.70	32%	2
MD #23 Construction - Demolition	2.90	0%	3
MD #23 Farm Residential	3.84	1%	4
H L Residential	52.97	7%	5
H L Commercial-Industrial	192.67	25%	6
H L Construction-Demolition	2.08	0%	7
R L Residential	18.78	2%	8
R L Commercial-Industrial	48.14	6%	9
Dene Tha Residential	13.73	2%	10
Dene Tha Transfer	29.12	4%	11
Dene Tha Const./Demo.	1.84	0%	12
Paddle Transfer	23.32	3%	13
Non-Members	8.45	1%	14
Products to Designated Areas	10.37	1%	15
Total	763.55	100%	

Items not included in chart

Soil with Hydrocarbons	23.98
DIRT	0.00

Landfill Accumulated Tonnage to February 28, 2010



Source of Waste

**Mackenzie Regional Waste Management Commission
Summary of Waste Received in 2010- Sorted by Area - per Metric Tonne**

	January	February	March	April	May	June	July	August	September	October	November	December	Total
Mackenzie County													
Transfer Stations	151.97	172.85											264.32
Commercial - Industrial	194.78	242.70											437.48
Construction - Demolition	0.00	2.90											2.90
Farm Residential	5.95	3.84											8.62
Total Mackenzie County	352.63	362.09	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	714.72
Town of High Level													
Residential	57.37	52.87											110.32
Commercial - Industrial	185.12	192.67											372.79
Construction - Demolition	6.35	2.08											8.43
Total High Level	248.85	247.62	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	496.57
Town of Rainbow Lake													
Residential	18.28	18.78											37.06
Commercial - Industrial	48.58	48.12											96.73
Construction - Demolition	0.00	0.00											0.00
Total Rainbow Lake	66.87	66.92	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	133.79
Dane Tha First Nations													
Residential	34.18	33.75											67.93
Transfer Station	25.07	29.12											54.19
Construction - Demolition	0.97	1.84											2.81
Total Dane Tha	60.16	64.69	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	127.63
Paddle Prairie Metis Settlement													
Transfer Station	20.97	23.32											44.29
Total Paddle Prairie	20.97	23.32	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	44.29
Others													
Non-members	3.80	2.45											6.25
Total Others	3.80	2.45	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6.25
Total Waste Deposited in Pit	728.38	783.18	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,481.56
Products to Designated Area													
E-waste, electronics	0.14	3.04											3.18
Liquid Pump	0.00	0.53											0.53
Wooden Burnable	0.65	0.87											1.52
Pesticide Containers	0.00	0.00											0.00
Batteries	0.15	2.95											3.14
Tires	2.07	0.32											2.39
White Goods/Assorted metals	3.25	2.27											5.52
Flt Waste & Paint	0.03	0.22											0.25
Compost	0.00	0.00											0.00
Oil Filter/Oil Containers	0.00	0.00											0.00
Asbestos	0.00	0.00											0.00
Animal-Haulers responsible for	0.56	0.96											1.52
Total to Designated Areas	6.26	10.37	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	16.72
Products Diverted for Recycle													
2010 Monthly Total By Weight	5.61	8.62											14.23
2008 Monthly Total by Weight	734.73	763.58											1,488.28
2008 Monthly Total by Weight	868.65	813.94											1,682.59
2008 Monthly Total by Weight	877.33	992.24											1,579.54
Soil with Hydrocarbons	28.06	23.94											52.86
DIRT	0	0											0.00

MACKENZIE REGIONAL WASTE MANAGEMENT COMMISSION
REQUEST FOR DECISION

Issue:
Financial Report

Recommendation:

Adoption of the Financial Report.

Comments:

Date: February 27, 2010

Submitted By: Pat Sliworsky, Manager

Reviewed By: Kathy Bancarz, Administrative/Financial Assistant

**Mackenzie Regional Waste Management Commission
Comparative Balance Sheet
December 31, 2009**

	31-Dec-09	31-Dec-08
Assets		
Current Assets		
Chequing Account	142,674.36	126,794.35
Short Term Investments	437,674.15	400,000.00
Petty Cash	100.00	100.00
Undeposited Funds	21.28	0.00
Safety Program Funds	216.37	641.37
Total Cash	580,686.16	527,535.72
Accounts Receivable	107,226.13	118,197.02
Allowance For Doubtful Accounts	(641.02)	(850.00)
GST Rebate	0.00	3,860.72
Accrued Return on Investments	1,931.00	0.00
Security Deposits	700.00	0.00
Total Receivables	109,216.11	121,207.74
Prepaid Insurance	1,904.27	1,398.41
Prepaid Employee Benefits	2,803.62	0.00
Prepaid Land Lease	407.47	407.47
Prepaid Promotion	80.00	0.00
Prepaid Membership Fees	254.63	231.83
Prepaid Conference Fees	0.00	0.00
Prepaid Legal Fees	0.00	0.00
Prepaid Telephone	214.70	94.70
Prepaid Advertising	0.00	0.00
Prepaid Rental Fees	239.99	224.99
Total Prepaid Assets	5,904.68	2,357.40
Inventory Assets, Composters	160.00	0.00
Total Current Assets	695,966.95	651,100.86
Long Term Investments		
Term Deposit Investments	520,463.59	494,830.78
Total Long Term Investments	520,463.59	494,830.78
Capital Assets		
Building Assets	294,653.74	259,405.49
Accumulated Amortization	(145,390.62)	(130,256.68)
Net - Building Assets	149,263.12	129,148.81
Engineering Structures	2,251,683.78	2,236,671.28
Accumulated Amortization	(1,517,910.36)	(1,481,229.28)
Net - Engineering Structures	733,773.42	755,442.00
Furniture and Equipment	73,619.96	73,619.96
Accumulated Amortization	(54,561.99)	(53,171.34)
Net - Furniture and Equipment	19,057.97	20,448.62
Machinery and Equipment	706,742.28	635,667.83
Accumulated Amortization	(143,660.47)	(70,419.04)
Net - Machinery and Equipment	562,081.81	565,248.79

	31-Dec-09	31-Dec-08
Total Capital Assets	<u>1,464,176.32</u>	<u>1,470,288.22</u>
TOTAL ASSETS	<u>2,680,606.86</u>	<u>2,616,219.86</u>
LIABILITIES		
Current Liabilities		
Accounts Payable	19,898.37	22,132.68
Accounts Payable - Other	547.39	279.31
Credit Card Payable	2,293.81	1,555.69
Staledated Cheques	0.00	(53.50)
Current Portion of Long Term Debt	0.32	0.38
Accrued Insurance	0.00	0.00
Accrued Metal Recycling	0.00	0.00
Accrued Audit Fees	14,000.00	13,500.00
Accrued Bin Rental	0.00	0.00
Accrued Equipment Repair Expense	0.00	320.00
Accrued Freight Expense	0.00	17.00
Accrued Labour Expense	530.00	0.00
Accrued Surface Water Testing	0.00	0.00
Accrued Payroll	6,646.13	5,476.83
Accrued Utilities	439.66	307.29
Accrued WCB Premiums	0.00	0.00
EI Payable	0.00	0.04
CPP Payable	0.00	(0.16)
Income Tax Payable	0.00	37.26
EI Adjustments	(34.32)	0.00
CPP Adjustments	(204.05)	0.00
AD&D	0.00	0.00
Dependent Life	0.00	0.00
Dental	0.00	0.00
Extended Health	0.00	0.00
Group Life	0.00	0.00
Long Term Disability	0.00	0.00
Short Term Disability	0.00	0.00
LAPP (ER) Payable	0.00	0.00
LAPP (EE) Payable	0.00	0.00
Workers Compensation Payable	0.00	0.00
Vacation Pay Payable	0.00	0.00
GST Charged on Sales	(0.01)	0.00
GST Paid on Purchases	0.00	0.00
GST Adjustments	0.00	0.00
ITC Adjustments	0.00	0.00
Total Current Liabilities	<u>44,117.30</u>	<u>43,572.82</u>
Long Term Liabilities		
Debenture Payable	318,541.00	350,975.00
Deferred Contributions - Cap. Asset	54,240.35	61,766.46
Landfill Reclamation - Funded	520,463.59	494,830.78
Landfill Reclamation - Unfunded	1,237,185.53	1,212,574.53
Total Long Term Liabilities	<u>2,130,430.47</u>	<u>2,120,146.77</u>
TOTAL LIABILITIES	<u>2,174,547.77</u>	<u>2,163,719.59</u>

	31-Dec-09	31-Dec-08
EQUITY		
Equity		
Equity in Capital Assets	1,100,548.76	697,369.76
General Landfill Reserve	283,909.02	283,909.12
Total Equity	<u>1,384,457.78</u>	<u>981,278.88</u>
Unrestricted Net Assets		
Previous Year	(882,826.20)	(534,476.76)
Current	4,427.51	5,698.15
Total Unrestricted Net Assets	<u>(878,398.69)</u>	<u>(528,778.61)</u>
TOTAL EQUITY	<u>506,059.09</u>	<u>452,500.27</u>
TOTAL LIABILITIES AND EQUITY	<u>2,680,606.86</u>	<u>2,616,219.86</u>

**Mackenzie Regional Waste Management Commission
Comparative Income Statement
For The Year Ended December 31, 2009**

REVENUE	BUDGET 2009	ACTUAL 31-Dec-09	ACTUAL 31-Dec-08
Tipping Fees			
County Transfer Stations	133,610.00	126,664.60	128,703.68
County Commercial/Industrial	173,533.36	143,952.54	168,640.99
County Construction/Demolition	22,759.41	1,743.44	17,328.84
County Farm Residential	7,158.98	7,240.31	7,497.11
Total County Revenue	337,061.75	279,600.89	322,170.62
High Level Residential	66,551.85	65,559.03	69,663.18
High Level Commercial/Industrial	178,617.27	149,679.09	180,657.82
High Level Construction/Demolition	19,523.36	20,641.62	50,083.07
Total High Level Revenue	264,692.48	235,879.74	300,404.07
Rainbow Lake Residential	17,536.28	16,129.53	17,443.04
Rainbow Lake Commercial/Industrial	44,473.41	38,663.76	69,316.45
Total Rainbow Lake Revenue	62,009.69	54,793.29	86,759.49
Dene Tha Residential	24,901.67	27,677.20	25,614.65
Dene Tha Construction/Demolition	20,991.67	12,658.75	19,628.85
Dene Tha Transfer Station	69,645.00	62,904.63	66,408.00
Total Dene Tha Revenue	115,538.34	103,240.58	111,651.50
Paddle Prairie Transfer Station	43776.67	46,882.88	45,831.26
Non Members	1618.33	22,415.06	1,213.75
Contaminated Soil	30122.24	3,888.64	21,809.76
Total Tipping Fees	854,819.50	746,701.08	889,840.45
Other Revenue			
Return on Long-term Investments	12,000.00	7,710.17	6,644.08
Interest Earned	5,000.00	51,462.62	13,254.02
Extra Work Charges	5,000.00	2,414.00	4,419.00
Batteries	0.00	1,722.00	1,338.00
Expense Reimbursements	0.00	6,531.15	2,204.28
STEP Program	0.00	2,450.00	0.00
WCB Dividends	0.00	0.00	1,176.37
AAMDC Dividends	0.00	50.13	0.00
Deferred Capital Contributions	0.00	7,526.11	7,450.29
Composter Sales	0.00	146.78	0.00
E-Waste	0.00	3,908.40	2,060.05
Paint / HH Waste Recycling	0.00	2,358.80	2,051.00
Metal Recycling	0.00	0.00	100.00
Total Other Revenue	22,000.00	86,280.16	40,697.09
TOTAL REVENUE	876,819.50	832,981.24	930,537.54
EXPENSES			
Operating Expenses			
Accounting Fees	500.00	0.00	75.00
Administration & Service Fees	140.00	139.11	18,807.34
Advertising	500.00	1,791.98	3,070.09
Auditing Fees	14,000.00	14,994.50	30,958.65
Finning Maintenance / Labour	5,000.00	15,436.00	17,777.75
Flat Repairs	350.00	599.00	650.64
Oil Sampling	50.00	0.00	0.00
Steam Cleaning /Vehicle Wash	2,000.00	1,540.07	1,524.96

	Budget	31-Dec-09	31-Dec-08
Vehicle Oil Changes	550.00	326.14	532.99
Welding Maintenance	15,000.00	2,216.30	1,893.78
Parts and Materials	6,000.00	12,419.86	11,943.70
Other Labour	1,200.00	4,122.50	1,774.00
Deisel (Dyed)	35,000.00	23,880.78	38,082.58
Gas	4,500.00	2,900.03	4,481.84
Oil, Grease & Anti-freeze	3,850.00	2,855.28	3,828.41
Building & Content Insurance	762.60	1,188.64	693.14
Equipment Insurance	571.56	713.00	451.59
Vehicle Insurance	350.00	234.36	181.62
General Liability Insurance	1,459.44	528.14	1,061.38
Contributed to Landfill Closure	110,474.67	50,243.81	103,725.77
Dry Cleaning	375.00	141.15	235.25
Land Lease Agreement	750.00	698.50	291.03
Legal Fees	3,000.00	102.22	135.00
Membership / Conf. Fees	3,000.00	1,231.75	2,879.17
Postage & Freight	2,100.00	2,484.75	2,028.55
Rental Fees	400.00	1,140.50	504.49
Subscriptions & Publications	0.00	0.00	0.00
Survey for Annual Report	6,200.00	7,181.87	6,174.93
Coffee/Drinking Water Supplies	1,200.00	1,085.85	1,064.38
Janitorial Supplies	1,200.00	744.26	865.40
Office Supplies	4,000.00	4,015.25	5,503.39
Shop Supplies	2,000.00	1,240.38	3,690.84
Telephone & Communications	6,420.00	5,023.60	6,107.13
Tools Expense	300.00	463.80	718.42
Training and Education	1,000.00	2,981.20	1,426.00
Travel & Subsistence	11,000.00	9,878.20	11,577.97
Electrical	3,300.00	2,989.40	2,861.01
Heat	14,540.00	8,936.32	12,961.25
Water Tank Fills	1,500.00	1,578.50	1,538.75
Vehicle Lease	5,052.24	5,937.32	5,052.24
Total Operating Expenses	269,595.51	193,984.32	307,130.43
Payroll Expenses			
Wages and Salaries	294,007.24	296,769.60	280,992.82
Commission Members Per Diem	8,550.00	7,175.00	9,425.00
EI Expense	5,175.20	5,309.14	5,327.15
CPP Expense	14,553.36	10,757.52	10,749.60
WCB Expense	4,557.11	5,252.23	2,168.90
Employee Benefits	17,508.00	16,946.40	18,174.74
Pension Expense	22,398.06	24,753.63	18,586.86
Alberta Health Care	0.00	0.00	4,752.00
Vacation Pay Expense	350.00	293.00	547.56
Total Payroll Expenses	367,098.97	367,256.52	350,724.63
Site Maintenance and Repair			
Building Repair	1,000.00	7,688.75	6,421.75
Ground Water	8,740.00	9,639.25	6,624.00
Leachate	16,000.00	6,431.75	16,234.59
Landfill Contract	0.00	0.00	(10,000.00)
Bin Rental	3,600.00	3,900.00	3,600.00
Recycling Expenses	13,800.00	26,377.40	16,439.35
Roads	8,000.00	8,894.24	9,624.06
Surface Water	250.00	229.75	246.00
Site Clean up	2,050.00	2,050.00	2,050.00

	Budget 2009	31-Dec-09	31-Dec-08
New Signs at the Landfill Entrance	500.00	522.97	1,329.00
Total Site Maintenance and Repair	<u>51,940.00</u>	<u>65,734.11</u>	<u>52,568.75</u>
Other Expenses			
Amortization/Depreciation	0.00	169,447.31	194,165.97
Bank & Collection Charges	0.00	53.35	97.62
Bank Reconciliation Adjustments	0.00	0.00	0.01
Interest Expense	15,407.34	15,351.75	17,138.78
Uncollectible Accounts	500.00	0.00	0.00
Waste Hauling Study	0.00	13,094.10	0.00
Composters Cost of Goods Sold	0.00	80.00	0.00
Promotion	2,700.00	2,757.52	64.20
Safety Awards	0.00	425.00	535.00
Soil Testing (Hydrocarbons)	0.00	369.75	2,414.00
Total Other Expenses	<u>18,607.34</u>	<u>201,578.78</u>	<u>214,415.58</u>
TOTAL EXPENSE	<u>707,241.82</u>	<u>828,553.73</u>	<u>924,839.39</u>
NET INCOME	<u>169,577.68</u>	<u>4,427.51</u>	<u>5,698.15</u>
Capital Expenditures			
Purchase Compactor	0.00	0.00	384,201.00
Debenture	0.00	0.00	(382,000.00)
Equipment Reserve	19,746.00	0.00	0.00
816-F2 Compactor (over 10 years)	32,434.06	32,434.06	31,024.62
Office Expansion	0.00	0.00	62,666.49
Litter Fences	0.00	0.00	15,769.00
Waste Hauling Study	30,000.00	13,094.00	20,000.00
Waste Hauling Study		(13,094.10)	
Master Plan Review (due in 2010)	3,000.00	0.00	3,000.00
Future Excavation of Cell 5 (over 10 yrs)	30,000.00	0.00	30,000.00
Office Furniture	0.00	0.00	1,295.76
Reclaim Monitoring Well/Cover	9,000.00	8,000.00	9,000.00
Heat Blankets for Propane Tanks	0.00	0.00	1,600.00
New Motor for 963 Track Loader	0.00	0.00	41,338.07
Deck by Office	3,300.00	3,300.00	0.00
Shop Insulation and Doors	25,500.00	30,723.00	0.00
Replace track links on 963	13,200.00	26,672.03	0.00
Landfill Audit (Due in 2010)	3,250.00	0.00	0.00
New Demo/Construction Cell	0.00	7,012.50	0.00
Final Drive for Track Loader	0.00	31,546.15	0.00
Left Front Housing for Backhoe	0.00	13,376.27	0.00
Load Cell for Scale	0.00	1,225.25	0.00
New Back Tire for Backhoe	0.00	1,033.99	0.00
Total Capital Expenditures	<u>169,430.06</u>	<u>155,323.15</u>	<u>217,894.94</u>
Net Income - Capital Expenditures	<u>147.62</u>	<u>(150,895.64)</u>	<u>(212,196.79)</u>

**Mackenzie Regional Waste Management Commission
Comparative Balance Sheet
February 28, 2010**

	28-Feb-10	28-Feb-09
Assets		
Current Assets		
Chequing Account	163,512.92	162,022.74
Short Term Investments	437,674.15	406,831.23
Petty Cash	100.00	100.00
Undeposited Funds	5.25	275.87
Safety Program Funds	216.37	641.37
Total Cash	601,508.69	569,871.21
Accounts Receivable	89,884.86	84,118.54
Allowance For Doubtful Accounts	(641.02)	(641.02)
Accrued Return on Investments	1,931.00	0.00
Security Deposits	700.00	0.00
Total Receivables	91,874.84	83,477.52
Prepaid Insurance	1,423.93	1,014.89
Prepaid Employee Benefits	0.00	0.00
Prepaid Land Lease	291.05	291.05
Prepaid Promotion	80.00	0.00
Prepaid Membership Fees	290.83	323.41
Prepaid Conference Fees	695.00	0.00
Prepaid Telephone	184.70	94.70
Prepaid Advertising	0.00	771.04
Prepaid Rental Fees	176.65	161.65
Total Prepaid Assets	3,142.16	2,656.74
Inventory Assets, Composters	160.00	0.00
Total Current Assets	696,685.69	656,005.47
Long Term Investments		
Term Deposit Investments	520,463.59	496,178.37
Total Long Term Investments	520,463.59	496,178.37
Capital Assets		
Building Assets	294,653.74	259,405.49
Accumulated Amortization	(147,912.95)	(131,697.83)
Net - Building Assets	146,740.79	127,707.66
Engineering Structures	2,251,683.78	2,236,671.28
Accumulated Amortization	(1,531,190.58)	(1,451,030.81)
Net - Engineering Structures	720,493.20	785,640.47
Furniture and Equipment	73,619.96	73,619.96
Accumulated Amortization	(54,793.76)	(53,403.11)
Net - Furniture and Equipment	18,826.20	20,216.85
Machinery and Equipment	707,692.79	635,667.83
Accumulated Amortization	(150,872.55)	(80,988.17)
Net - Machinery and Equipment	556,820.24	554,679.66
Total Capital Assets	1,442,880.43	1,488,244.64

	28-Feb-10	28-Feb-09
TOTAL ASSETS	<u>2,660,029.71</u>	<u>2,640,428.48</u>
LIABILITIES		
Current Liabilities		
Accounts Payable	29,595.58	15,072.91
Accounts Payable - Other	547.39	0.00
Credit Card Payable	435.00	1,598.04
Staledated Cheques	0.00	603.13
Current Portion of Long Term Debt	33,907.53	32,434.38
Accrued Audit Fees	4,000.00	0.00
Accrued Bin Rental	0.00	1,800.00
Accrued Waste Hauling Study	9,564.00	0.00
Accrued Payroll	6,603.35	6,829.49
Accrued Utilities	431.41	653.58
Accrued WCB Premiums	0.00	0.00
EI Payable	0.00	0.00
CPP Payable	0.00	0.00
Income Tax Payable	0.00	0.00
AD&D	0.00	1.00
Dependent Life	0.00	8.00
Dental	0.00	0.00
Extended Health	0.00	0.00
Group Life	0.00	0.00
Long Term Disability	0.00	0.00
Short Term Disability	0.00	0.00
LAPP (ER) Payable	0.00	0.00
LAPP (EE) Payable	0.00	0.00
Workers Compensation Payable	0.00	0.00
Vacation Pay Payable	0.00	0.00
GST Charged on Sales	3,806.62	4,128.13
GST Paid on Purchases	(1,808.20)	(2,034.01)
GST Adjustments	0.00	0.00
ITC Adjustments	0.00	0.00
Total Current Liabilities	<u>87,082.68</u>	<u>61,094.65</u>
Long Term Liabilities		
Debenture Payable	284,633.79	318,541.00
Deferred Contributions - Cap. Asset	52,998.63	60,524.74
Landfill Reclamation - Funded	520,463.59	496,178.37
Landfill Reclamation - Unfunded	1,246,010.49	1,229,639.38
Total Long Term Liabilities	<u>2,104,106.50</u>	<u>2,104,883.49</u>
TOTAL LIABILITIES	<u>2,191,189.18</u>	<u>2,165,978.14</u>
EQUITY		
Equity		
Equity in Capital Assets	1,100,548.76	1,100,548.76
General Landfill Reserve	279,831.52	283,909.12
Total Equity	<u>1,380,380.28</u>	<u>1,384,457.88</u>

	28-Feb-10	28-Feb-09
Unrestricted Net Assets		
Previous Year	(874,321.19)	(882,826.30)
Current	(37,218.56)	(27,181.24)
Total Unrestricted Net Assets	<u>(911,539.75)</u>	<u>(910,007.54)</u>
TOTAL EQUITY	<u>468,840.53</u>	<u>474,450.34</u>
TOTAL LIABILITIES AND EQUITY	<u>2,660,029.71</u>	<u>2,640,428.48</u>

**Mackenzie Regional Waste Management Commission
Comparative Income Statement
For The Two Months Ended February 28, 2010**

REVENUE	BUDGET	ACTUAL	ACTUAL
	2010	28-Feb-10	28-Feb-09
Tipping Fees			
County Transfer Stations	130,119.40	13,027.66	14,018.60
County Commercial/Industrial	145,669.14	21,545.81	24,565.62
County Construction/Demolition	2,122.23	142.83	5.00
County Farm Residential	5,971.79	607.80	465.81
Total County Revenue	283,882.56	35,324.09	39,055.03
High Level Residential	60,072.46	6,500.10	6,592.99
High Level Commercial/Industrial	145,868.47	18,530.62	21,541.24
High Level Construction/Demolition	22,858.81	550.13	1,471.76
Total High Level Revenue	228,799.74	25,580.85	29,605.99
Rainbow Lake Residential	16,132.15	1,825.21	2,023.19
Rainbow Lake Commercial/Industrial	39,163.96	4,763.97	5,239.25
Total Rainbow Lake Revenue	55,296.11	6,589.18	7,262.44
Dene Tha Residential	30,755.58	3,706.65	3,640.20
Dene Tha Construction/Demolition	15,328.60	378.85	2,397.50
Dene Tha Transfer Station	71,707.01	7,202.77	8,982.75
Total Dene Tha Revenue	117,791.19	11,288.27	15,020.45
Paddle Prairie Transfer Station	53,059.01	5,885.63	5,881.25
Non Members	20,717.14	1,670.50	279.31
Contaminated Soil	4,324.94	446.86	519.84
Total Tipping Fees	763,870.69	86,785.38	97,624.31
Other Revenue			
Funds From Reserve Account	48,600.00	0.00	0.00
Return on Long-term Investments	8,915.55	0.00	1,347.59
Interest Earned	805.21	28.20	475.15
Extra Work Charges	2,633.45	190.00	70.00
Batteries	1,878.55	0.00	194.00
Expense Reimbursements	9,243.89	363.00	0.00
STEP Program	2,450.00	0.00	0.00
WCB Dividends	349.87	0.00	0.00
AAMDC Dividends	50.13	279.12	50.13
Deferred Capital Contributions	7,450.29	1,241.72	1,241.72
Composter Sales	146.78	0.00	0.00
E-Waste	4,263.71	263.50	1,549.90
Paint / HH Waste Recycling	2,078.56	0.00	0.00
Total Other Revenue	88,865.99	2,365.54	4,928.49
TOTAL REVENUE	852,736.68	89,150.92	102,552.80
EXPENSES			
Operating Expenses			
Administration & Service Fees	135.00	0.00	0.00
Advertising	1,200.00	171.28	44.20
Auditing Fees	15,500.00	0.00	0.00
Finning Maintenance / Labour	2,500.00	0.00	1,600.00
Flat Repairs	720.00	140.00	115.00
Oil Sampling	25.00	0.00	0.00
Steam Cleaning / Vehicle Wash	2,000.00	0.00	25.49
Vehicle Oil Changes	400.00	0.00	0.00

	Budget 2010	28-Feb-10	28-Feb-09
Welding Maintenance	8,000.00	0.00	125.00
Parts and Materials	10,000.00	673.97	1,380.39
Other Labour	1,500.00	0.00	140.00
Deisel (Dyed)	25,000.00	3,634.46	4,317.69
Gas	3,000.00	291.61	483.19
Oil, Grease & Anti-freeze	2,000.00	537.91	229.46
Building & Content Insurance	1,265.79	213.82	165.70
Equipment Insurance	1,144.64	143.84	93.84
Vehicle Insurance	237.62	36.34	35.62
General Liability Insurance	530.16	86.34	88.36
Contributed to Landfill Closure	52,949.70	8,824.96	18,412.44
Dry Cleaning	200.00	0.00	28.25
Land Lease Agreement	698.52	116.42	116.42
Legal Fees	105.00	101.72	102.22
Membership / Conf. Fees	1,000.00	113.80	303.42
Postage & Freight	2,500.00	213.28	206.31
Rental Fees	400.00	263.34	63.34
Survey for Annual Report	6,000.00	5,836.00	5,920.00
Coffee/Drinking Water Supplies	1,200.00	344.76	211.23
Janitorial Supplies	800.00	92.72	121.95
Office Supplies	2,800.00	796.49	929.65
Shop Supplies	1,500.00	78.91	128.06
Telephone & Communications	4,800.00	785.06	771.24
Tools Expense	400.00	0.00	171.32
Training and Education	1,000.00	0.00	0.00
Travel & Subsistance	7,000.00	415.80	939.54
Electrical	2,650.00	584.18	767.92
Heat	10,000.00	2,716.50	3,443.16
Water Tank Fills	1,560.00	352.50	253.00
Vehicle Lease	7,707.48	642.29	842.04
Total Operating Expenses	180,428.91	28,208.30	42,575.45
Payroll Expenses			
Wages and Salaries	274,611.54	46,366.22	44,032.89
Commission Members Per Diem	8,550.00	2,000.00	950.00
EI Expense	2,999.71	1,032.52	957.78
CPP Expense	10,892.82	1,976.93	1,824.05
WCB Expense	4,966.65	780.63	793.13
Employee Benefits	14,841.24	3,300.13	2,824.40
Pension Expense	22,596.87	4,367.92	3,544.99
Vacation Pay Expense	432.00	144.69	0.00
Total Payroll Expenses	339,890.83	59,969.04	54,927.24
Site Maintenance and Repair			
Building Repair	2,000.00	0.00	515.74
Ground Water	8,800.00	0.00	0.00
Leachate	6,000.00	0.00	0.00
Bin Rental	2,400.00	0.00	1,800.00
Recycling Expenses	9,019.91	705.00	3,509.60
Roads	3,200.00	0.00	0.00
Surface Water	250.00	0.00	0.00
Site Clean up	2,050.00	0.00	0.00
New Signs at the Landfill Entrance	300.00	170.00	368.00
Total Site Maintenance and Repair	34,019.91	875.00	6,193.34

	Budget 2010	28-Feb-10	28-Feb-09
Other Expenses			
Amortization/Depreciation	139,478.30	23,246.40	25,043.79
Bank & Collection Charges	0.00	1.03	4.07
Interest Expense	13,933.87	0.00	0.15
Uncollectible Accounts	100.00	428.21	0.00
Waste Hauling Study	0.00	13,641.50	0.00
Composters Cost of Goods Sold	0.00	0.00	0.00
Promotion	0.00	0.00	990.00
Safety Awards	200.00	0.00	0.00
Soil Testing (Hydrocarbons)	0.00	0.00	0.00
Total Other Expenses	153,712.17	37,317.14	26,038.01
TOTAL EXPENSE	708,051.82	126,369.48	129,734.04
NET INCOME	144,684.86	(37,218.56)	(27,181.24)
Capital Expenditures			
Reclaim Monitoring Wells	0.00	0.00	0.00
New Demo/Const Cell	0.00	0.00	0.00
Final Drive - Track Loader	0.00	0.00	0.00
Left Front Housing - Backhoe	0.00	0.00	0.00
Load Cell for Scale	0.00	0.00	0.00
New Back Tire - Backhoe	0.00	0.00	0.00
Deck by Office	0.00	0.00	0.00
Shop Insulation/Doors	0.00	0.00	0.00
Replace Track Links on Loader	0.00	0.00	0.00
816-F2 Compactor (over 10 years)	33,907.53	0.00	0.00
Master Plan Review (due in 2010)	3,000.00	0.00	0.00
Future Excavation of Cell 5 (over 10 yrs)	24,409.00	0.00	0.00
Landfill Audit (Due in 2010)	3,250.00	0.00	0.00
Building Reserve	8,648.33	0.00	0.00
Equipment Reserve	14,010.00	0.00	0.00
Electric Perimeter Fence	5,000.00	0.00	0.00
Freon Removal Equipment	300.00	0.00	0.00
Metal Recycling (over 2 years)	3,560.00	0.00	0.00
Cover on Cell 4	48,600.00	0.00	0.00
Muffler for Track Loader	0.00	1,950.51	0.00
Total Capital Expenditures	144,684.86	1,950.51	0.00
Net Income - Capital Expenditures	0.00	(39,169.07)	(27,181.24)

MACKENZIE REGIONAL WASTE MANAGEMENT COMMISSION
REQUEST FOR DECISION

Issue:
Minutes of January 9 & 19, 2010

Recommendation:
Adoption of the minutes.

Comments:

Date: February 27, 2010

Submitted By: Pat Sliworsky, Manager

Reviewed By: Kathy Bancarz, Administrative/Financial Assistant



Mackenzie Regional Waste Management Commission

Regular Meeting
Stardust, Olivier Room
10:00 a.m.
January 9, 2010

MINUTES

In Attendance	Jerry Chomiak Peter Braun Rose Cretney Barry Gladders	Vice Chair, Town of High Level Mackenzie County Town of Rainbow Lake Town of High Level
Staff:	Pat Sliworsky Kathy Bancarz	Manager Administrative/Financial Assistant
Regrets:	Stuart Watson Kelly Drover	Chair, Mackenzie County Town of Rainbow Lake

1. CALL TO ORDER

Vice Chairman Jerry Chomiak called the meeting to order at 10:00 a.m.

2. ADDITIONS TO OR DELETIONS FROM THE AGENDA

There were none.

3. ADOPTION OF AGENDA

Resolution #01-10

Moved by Peter Braun

THAT the agenda for the January 9, 2010 budget meeting be adopted as presented.

CARRIED

4. DELEGATIONS

4.1 Pat & Cynthia Bateman L&P Disposals

Pat and Cynthia Bateman with L&P Disposals expressed to the Board, their concern regarding the increase in rates.

Resolution #02-10

Moved by Barry Gladders

THAT the Board go in-camera at 10:44 a.m.

CARRIED

Resolution #03-10

Moved by Barry Gladders

THAT the Board come out of camera at 11:05 a.m.

CARRIED

The Board took recess at 11:05 a.m.

The Board reconvened at 11:09 a.m.

Resolution #04-10

Moved by Rose Cretney

THAT the Board instruct Management to reduce weekly operations the equivalent of one full day.

CARRIED

**4.2 Richard Donaldson,
Auditor**

Richard Donaldson with Daniel Ringrose Accounting was present to financially advise the Board on various aspects of the budget.

5. REPORTS**5.1 Manager's Report for
October & November
2009**

Manager Pat Sliworsky presented his report and updated the Board on the current happenings.

Resolution #05-10

Moved by Barry Gladders

THAT the Manager's Report be accepted for information.

CARRIED

**5.2 Financial Report as of
November 30, 2009****Resolution #06-10**

Moved by Barry Gladders

THAT the Financial Report be accepted for information.

CARRIED

6. ADOPTION OF MINUTES**6.1 December 5, 2009
Budget Meeting****Resolution #07-10**

Moved by Peter Braun

THAT the minutes of the December 5, 2009 Mackenzie Regional Waste Management Commission Budget Meeting be adopted as presented.

CARRIED

7. BUSINESS ARISING FROM THE MINUTES**7.1 2010 Budget****Resolution #08-10**

Moved by Barry Gladders

THAT the Board table the budget to the next meeting and instruct Administration to further review it.

CARRIED

**7.2 Landfill Traffic
Summary**Manager Pat Sliworsky summarized his findings regarding the
Landfill traffic for 2009.**8. NEW BUSINESS****8.1 Land, Lease vs
Purchase****Resolution #09-10**

Moved by Peter Braun

THAT the Commission continue to lease the land until 2083.

CARRIED

8.2 L&P Disposals**Resolution #10-10**

Moved by Peter Braun

THAT the Board accept Pat and Cynthia Bateman's concerns as
information.

CARRIED

Resolution #11-10

Moved by Barry Gladders

THAT the Board instruct Administration to communicate with the
Commercial Carriers to see if there are other cost reduction
options available.

CARRIED

9. CORRESPONDENCE**9.1 Alberta Sustainable
Resource
Development****Resolution #12-10**

Moved by Peter Braun

THAT the correspondence be accepted for information.

CARRIED

10. NOTICE OF MOTION**10.1 Levy Discussion****11. NEXT MEETING DATE****Resolution #13-10**

Moved by Peter Braun

THAT the Board hold an interim teleconference when the budget
is ready and hold the next regular meeting on February 27, 2010
at 10:00 a.m. at Stardust Motor Inn, Olivier Room.

CARRIED

12. IN-CAMERA ITEMS**13. ADJOURNMENT****Resolution #14-10**

Moved by Rose Cretney

THAT the meeting be adjourned at 11:40 a.m.

CARRIED

Vice Chairman

Manager



Mackenzie Regional Waste Management Commission

Special Board Meeting
By Conference Call
7:00 p.m.
January 19, 2010

MINUTES

In Attendance	Stuart Watson Jerry Chomiak Peter Braun Barry Gladders Rose Cretney Kelly Drover	Chair, Mackenzie County Vice Chair, Town of High Level Mackenzie County Town of High Level Town of Rainbow Lake Town of Rainbow Lake
Staff	Pat Sliworsky Kathy Bancarz	Manager Administrative/Financial Assistant
Regrets		

1. CALL TO ORDER

Chairman Stuart Watson called the meeting to order at 7:01 p.m.

2. BUSINESS ARISING FROM THE MINUTES

2.1 Budget 2010

Resolution #15-10

Moved by Jerry Chomiak
THAT the Board accept proposal B, with an increase to non-member rates and no increase to member rates, and reduce line item 'Future Excavation of Cell 5' by \$5591.00 to balance the budget.

In Favor: 5 Opposed: 1

CARRIED

2.2 Policy #42-06 Hours of Operation

Resolution #16-10

Moved by Peter Braun
THAT the Board amend the Hours of Operation to Tuesday through Saturday 9:00 a.m. to 5:00 p.m.

CARRIED

3. ADJOURNMENT

Resolution #17-10

Moved by Barry Gladders

THAT the meeting be adjourned at 7:42 p.m.

CARRIED

Chairman

Manager

MACKENZIE REGIONAL WASTE MANAGEMENT COMMISSION
REQUEST FOR DECISION

Issue: Uncollectible Accounts For Write Off December 31, 2009

Recommendation:

THAT the Board approve writing-off the Emroc Drywall account and give Dene Boys Contracting until the end of April before sending them to collections.

Comments:

Any amounts collected from these accounts will be credited to the account. The amount budgeted for 'Uncollectable Accounts' in 2009 was \$500.00. As for Dene Boys Contracting, they are still planning to pay, but are waiting for monies owing to them.

Date: February 27, 2010

Submitted By: Pat Sliworsky, Manager

Reviewed By:

MACKENZIE REGIONAL WASTE MANAGEMENT COMMISSION POLICY

	Policy No.: 50-06
Facility: Mackenzie Regional Landfill	Effective Date: January 20, 2007
Policy Title: COLLECTION OF UNPAID ACCOUNTS	Page 1 of 1

PURPOSE:

To provide for the timely and orderly collection of unpaid accounts at the Mackenzie Regional Landfill.

POLICY:

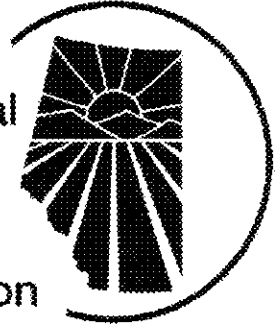
1. Payment on account is 30 days from the date of the invoice.
2. The Manager shall maintain a list of accounts unpaid after 90 days at the Landfill site, and deny access until the account is paid in full.
3. The collection procedures shall include:
 - Monthly statements
 - Phone calls requesting payment
 - Referral to Collection Agency
4. Uncollectible accounts shall be referred to the Commission annually for writing off.

RESPONSIBILITIES:

1. The Manager is responsible for the collection of unpaid accounts, and any referrals to a collection agency.
2. The Board will be responsible to review the policy.

	DATE	RESOLUTION
Approved	January 20, 2007	11-07
Amended	April 4, 2009	24-09
Amended		

Alberta
Municipal
Health
&
Safety
Association



February 9, 2010

Pat Sliworsky, Manager
Mackenzie Regional Waste Management Commission
Box 235
High Level, AB
T0H 1Z0

160 2833 Broadmoor Boulevard
Sherwood Park, AB T8H 2H3

phone: 780 417 3900
fax: 780 417 3940
toll free: 1 800 267 9764
email: safety@amhsa.net
web: www.amhsa.net

Dear Mr. Sliworsky:

Enclosed is the Partnerships Small Employer Certificate of Recognition (SECOR) for Mackenzie Regional Waste Management Commission. Achieving this certificate is a significant accomplishment and I would like to extend my congratulations for a job well done. I know that the hard work and efforts of your employees made this possible, in particular, the leadership shown by yourself.

Please note that the SECOR is valid for three years. In order to maintain the SECOR a self-evaluation with supporting documentation must be submitted in each of the next two years on or before November 15th. In the third year in order to renew the SECOR another evaluation with supporting documentation along with another sworn statement must be submitted, in the maintenance years it is not required to submit the sworn statement.

If you have any questions about the SECOR, the Partnerships program, or the review please give me a call.

Yours truly,

Shannon Thomas
Team Leader

encl.

*** Preventing Workplace Injury and Illness Since 1990 ***

DBS ENVIRONMENTAL

March 9, 2010

365267 ALBERTA LTD.
 1400-33rd STREET NORTH ~ Lethbridge, Alberta T1H 6K1 ~ CANADA
 Phone: 1-800-328-4833 ~ Fax: 403-328-4719
 Web Page: dbsenvironmental.com
SPECIAL WASTE SERVICE

Mackenzie Regional Waste Management Commission
 Box 235
 High Level, AB T0H 1Z0

ATTENTION PAT SLIWORSKY

Pat:

This letter is to provide details on how the upcoming changes to the paint program will affect the members of the commission. The board of Alberta Recycling (ARMA) has imposed 15% reduction of fees to Processors for the foreseeable future. This reduction is the result of the loss of money in the program fund and lack of revenue over the past months.

As you already know the program has been under stress from the start, but this one we must pass on to the collection sites. For our existing sites we are limiting our fees to \$100.00/bin of paint. You will still be able to claim \$50.00/bin back from ARMA. For all new sites wishing to have service from DBS we are quoting \$150.00/bin.

I have enjoyed working with you and the members of the Commission and hope the new fees can be accommodated. I would ask you and the Commission to speak out in favour of the program and that this backward step is not the way to solve the problem.

Please let your MLA know about these changes as the government has had a direct hand in bringing the program to its knees.

It has been my pleasure to serve the North, and hope to continue to do so.

Sincerely,

DBS ENVIRONMENTAL



Chris Nielsen, Vice-President

March 5, 2010

MACKENZIE REGIONAL WASTE MANAGEMENT COMMISSION

Box 235

High Level, AB

T0H 1Z0

Phone #: 780-926-2958

Fax #: 780-841-0152

Attention: Pat Shworsky
Landfill Manager

Dear Mr. Shworsky:

Re: Proposal by Ridgeline GreenFill Inc. (Ridgeline) to Construct a GreenFill Treatment Site™ at the Mackenzie Regional Waste Management Commission (MRWMC) - Municipal Landfill

1 INTRODUCTION

Further to the on-going communication between Ridgeline and MRWMC, Ridgeline is pleased to make the following proposal to design and construct a GreenFill Treatment Site™ for the treatment of non-hazardous soils containing hydrocarbons at the Municipal Landfill (the "Proposal").

It is proposed that Ridgeline would construct the area for the GreenFill Treatment Site™ within the property boundaries of the MRWMC landfill, and would work with the MRWMC through a commercial agreement to manage and remediate hydrocarbon contaminated soils.

The key benefits, features and advantages of the Proposal include:

- Ridgeline will provide treatment facility site requirements and a general description of the site plan as well as fund the entire cost of construction for the GreenFill Treatment Site™.
- Ridgeline will provide specialized equipment, personnel needs, treatment schedules and pricing estimates.
- Ridgeline will provide technical and regulatory expertise for interface with Alberta Environment and be responsible for obtaining all approvals from Alberta Environment to operate a site designated to treat soil containing hydrocarbons.
- Ridgeline will provide, without cost, daily cover material, fill or capping material for the MRWMC landfill resulting in savings to MRWMC.
- The GreenFill Treatment Site™ will create a revenue stream for MRWMC through tipping fees of the soils.

- Ridgeline will ensure that the GreenFill Treatment Site™ does not decrease the life of the MRWMC landfill;
- Ridgeline will ensure that the GreenFill Treatment Site™ will not result in the MRWMC landfill being re-classified as an industrial landfill allowing MRWMC to maintain any current or future government funding or grants associated with a municipal landfill;
- Ridgeline is an experienced operator with similar successful ventures with the City of Lloydminster, Town of Drumheller and the Village of Marwayne;
- The GreenFill Treatment Site™ will provide a valuable service and resource to the community and surrounding region;
- The GreenFill Treatment Site™ will reduce or eliminate potential future environmental liabilities by providing due diligence and environmental stewardship;
- The proposed GreenFill Treatment Site™ will create a win/win/win situation for the waste generator, MRWMC and Ridgeline while maintaining the overall integrity of the environment.

2 CONSIDERATION AND TERM

In consideration of MRWMC accepting the Proposal, Ridgeline will pay MRWMC the sum of \$5,000 within thirty (30) days of MRWMC's acceptance of the Proposal. In return for this consideration, the MRWMC shall grant to Ridgeline exclusivity within MRWMC lands for the GreenFill Treatment Site™ contemplated herein, or any other oilfield waste management project, for a term of not less than 2 years.

Following the acceptance of the Proposal the parties will negotiate in good faith a commercial agreement for the GreenFill Treatment Site™ mutually acceptable to both parties based on the general terms and conditions set out in the Proposal (the "Commercial Agreement").

3 SITE REQUIREMENTS

It can be assumed that in order to treat 15,000 tonnes of SCB, an area of approximately 140 m x 140 m would be required. This would include a staging area, a processing area and a treatment area.

4 PRICING

In keeping with Ridgeline's other municipal landfill commercial agreements, it is contemplated that MRWMC will receive 10% percent of the tipping fee charged to accept SCB material.

5 COMMERCIAL AGREEMENT


Upon acceptance of this Proposal, Ridgeline will instruct its solicitors to prepare the Commercial Agreement to be executed and substituted for this Proposal. Until such time

as the Commercial Agreement has been executed and delivered by Ridgeline and MRWMC, the agreement formed by acceptance of this Proposal shall remain in full force and effect.

Should you have any questions, please contact the undersigned.

Respectfully,

RIDGELINE GREENFILL INC.



Jason Flaite
President

*Understood, Accepted and Agreed to
this day of March, 2010*

MACKENZIE REGIONAL WASTE MANAGEMENT COMMISSION

For