



**Mackenzie Regional Waste Management Commission**

**Regular Meeting  
Stardust, Olivier Room  
10:00 a.m.  
March 12, 2011**

**MINUTES**

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In Attendance	Peter Braun John Driedger Barry Gladders Rod Chalifoux Rose Cretney	Mackenzie County Mackenzie County Town of High Level Town of High Level Town of Rainbow Lake
Staff:	Pat Sliworsky Kathy Bancarz	Manager Administrative/Financial Assistant
Regrets:	Gordon Ross	Town of Rainbow Lake

**1. CALL TO ORDER**

Chairman Peter Braun called the meeting to order at 10:00 a.m.

**2. ADDITIONS TO OR DELETIONS FROM THE AGENDA**

There were none.

**3. ADOPTION OF AGENDA**

**Resolution #01-11**

Moved by John Driedger  
THAT the agenda for the March 12, 2011 regular meeting be adopted as presented.

CARRIED

**4. DELEGATIONS**

**4.1 Richard Donaldson,  
Auditor**

Richard Donaldson presented the Draft 2010 Financial Statements. The Board moved up Item 6.3 General Landfill Reserve for discussion.

**Resolution #02-11**

Moved by John Driedger  
THAT the Commission accept the changes to the General Landfill Reserve as recommended by the Manager.

CARRIED

**Resolution #03-11**

Moved by Barry Gladders  
THAT the Board approve the Draft Financial Statements as amended.

CARRIED

**5. IN-CAMERA ITEMS**

**5.1 Audit Report**

**Resolution #04-11**

Moved by Barry Gladders  
THAT the Board go in-camera at 10:29 a.m.

CARRIED

**Resolution #05-11**

Moved by Rod Chalifoux  
THAT the Board come out of camera at 10:49 a.m.

CARRIED

**Resolution #06-11**

Moved by Rose Cretney  
THAT the Board accept the Audit Report for information.

CARRIED

**Resolution #07-11**

Moved by Barry Gladders  
THAT the Board direct Administration to review Policy 24-05 Reserve & Trust Funds and bring back recommendations.

CARRIED

**6. REPORTS**

**6.1 Manager's Report**

Manager Pat Sliworsky updated the Board on the current happenings.

**Resolution #08-11**

Moved by Barry Gladders  
THAT the Manager's Report be accepted for information.

CARRIED

**6.2 Financial Report**

**Resolution #09-11**

Moved by Rose Cretney  
THAT the Financial Report be accepted for information.

CARRIED

**6.3 General Landfill Reserve**

This Item was moved up to 4.1 for discussion.

**7. ADOPTION OF MINUTES**

**7.1 Minutes of November  
20, 2010**

**Resolution #10-11**

Moved by John Driedger

THAT the minutes of the November 20, 2010 Mackenzie Regional Waste Management Commission Annual Meeting be adopted as presented.

CARRIED

**8. BUSINESS ARISING FROM THE MINUTES**

**8.1 Comparison of Waste  
Commissions**

**8.2 Researching Capital  
Costs of Constructing  
A New Landfill**

**Resolution #11-11**

Moved by Rod Chalifoux

THAT 8.1 and 8.2 be accepted for information.

CARRIED

**9. NEW BUSINESS**

**9.1 Write-offs**

**Resolution #12-11**

Moved by John Driedger

THAT the Board approve writing-off the Hammer Down Construction, High Class Painting, Western Construction, and Winks High Level accounts and give A&J Fencing and NDEH Ltd. Partnership until the end of March before sending them to collections.

CARRIED

**9.2 Call-out Directive**

**Resolution #13-11**

Moved by Rod Chalifoux

THAT the Commission accept the change to the 07-01 Call Out Directive.

CARRIED

**10. CORRESPONDENCE**

**10.1 Alberta Health &  
Safety Association**

**Resolution #14-11**

Moved by John Driedger

THAT the Letter from Alberta Health & Safety Association be accepted for information.

CARRIED

**10.2 Letter From AENV Re:  
Site Inspection**

**Resolution #15-11**

Moved by John Driedger

THAT the Letter from AENV Re: Site Inspection and the Manager's Letter of Response be accepted for information.

CARRIED

**11. NOTICE OF MOTION**

There were none.

**12. NEXT MEETING**

12.1 April 9, 2011

**13. ADJOURNMENT**

**Resolution #16-11**

Moved by Rod Chalifoux

THAT the meeting be adjourned at 11:28 a.m.

CARRIED

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Chairman

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Manager